

**TOWN OF SHARON, VT**  
**Opioid Settlement Advisory Committee (OSAC) Meeting**  
**5114 Route 14, Sharon, VT 05065**  
**Wednesday, May 14, 2025, 5:15 pm**  
**Baxter Memorial Library**

**MEETING NOTES**

1. **Call meeting to order 5:30pm – present: Deb, Eileen, Dee, Shana, Ella**
2. **Accept 4/16/25 meeting minutes.** Minutes were accepted without revision.
3. **Edit application process for funding from the Opioid Settlement Fund to community partners.** Deb informed OSAC members that the Selectboard had approved the application process for funding. The group then discussed revisions to the application process document including eliminating the section labeled “Purpose of this Application Process” and adjusting the review process from a required meeting with the OSAC committee to asking applicants to be available to answer questions after the preliminary screening of applications.
4. **Review current needs.** There was a discussion about local organizations having to go through the application to request funding. It was the consensus that local Sharon organizations and individuals can approach the OSAC for funding directly.
5. **Next steps.** See above
  - a. Shana and Ella will provide Deb with a list of agencies serving Sharon with services related to substance use disorders.
  - b. The updates to the process, the timeline and the application itself will be sent via email to the group for comments and revisions by Deb. The hope is to have something ready in mid-to-late June.
  - c. Deb will check on the Town’s ethics and conflict of interest policies and what the OSAC needs to know when helping with the prescreening process of applications.
6. **Schedule the next meetings – Wednesday, July 9<sup>th</sup> at 5:30 and Aug. 13<sup>th</sup> at 5:30 at Baxter Memorial Library. A talk about prevention, harm reduction, substance use, and a call for action is scheduled for Wednesday, Sept. 16<sup>th</sup> at 6pm at Baxter Memorial Library.**
7. **Adjourn 6:45**

**Contact Person: Deb Jones, Facilitator, at [treasurer@sharonvt.net](mailto:treasurer@sharonvt.net) or 802-763-8268 x3**