



**TOWN OF SHARON
SELECTBOARD
15 School Street
Sharon, VT 05065**

**SPECIAL MEETING AGENDA
Friday, May 23rdth, 2025 6:00PM
Town Offices Conference Room / Teams**

[JOIN MEETING WITH TEAMS LINK](#)

TEAMS MEETING ID: 217 729 152 646 8

Passcode: GS7ZU6JH

6:00PM SELECTBOARD MEETING

1. **Call to Order**
2. **Review/Approve Agenda**
3. **Public Comment**

***6:05PM REGULAR BUSINESS**

4. **6:05PM Vermont State Police (Royalton Barracks): A. Soule [10]**
5. **6:15PM Dog License Report: Jim Armbruster, ACO [15]**
Hear update from Animal Control Officer; discuss compliance with Animal Control Ordinance with Animal Control Officer; action as needed
6. **6:30PM Highway Equipment Planning: Allen Wight/Lucy Pierpont [15]**
7. **6:45PM Highway Reports: Allen Wight [5]**
8. **6:50PM Finance Reports: Lucy Pierpont [5]**
(including Internal Controls Procedures Review)
9. **6:55PM Treasurer's Report: Deb Jones [5]**
(includes entertaining a motion to sign the Municipal Checklist for Internal Controls as submitted by the Treasurer)
10. **7:00PM Selectboard Reports [5]**
11. **7:15PM Town Admin. Reports: Nicola Shipman [15]**
(includes Old Town Hall next steps; Town Offices Vermiculite remediation; easement for expanded radio communications)

***7:30PM ACTION ITEMS**

12. **7:30PM Double C Driveway Permit Application Review [10]**
Review of two permit applications (one each for Lot 2 and Lot 3) related to 3104 Chapel Hill Road (R22278.LR) as submitted by Double C Enterprises; entertain a motion to approve/deny the highway access permit with/without conditions
13. **7:40PM Grand List Extension Request [5]**
Entertain a motion to sign the 2025 PVR-4342 or a 30-day extension of the Grand List filing per 32 VSA 4342 as submitted by the Lister's Office.



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14. 7:45PM LEMP Readoption [10]

Review LEMP; Changes as needed; entertain a motion to adopt and sign the 2025 LEMP and NIMS as presented/with changes.

15. 7:55PM Alliance Service Agreement/Delta Dental [5]

Review Agreements/Delta Dental Pricing; entertain a motion to 1) sign the Alliance Service Agreement and 2) continue 100% employer coverage for Delta Dental plans

16. 8:00PM Personnel/HR

Entertain a motion to ratify the payment of a \$1,000 retention bonus for a full-time employee for the 4/20 – 5/3/2025 pay period.

17. 8:05PM Executive Session: Personnel [10]

Entertain a motion to enter executive session for the purpose of the evaluation of an employee per 1 VSA § 313(a)(3)

18. 8:15PM Resume Open Meeting

Action as needed

19. 8:20PM Executive Session: Legal Counsel Local Health Concerns [15]

- a. The Selectboard must first consider whether premature public knowledge of confidential legal counsel would place the municipality at a substantial disadvantage; if they so find, then
- b. The Selectboard may entertain a motion to enter executive session to receive confidential attorney-client communications made for the purpose of providing professional legal services to the body. 1 V.S.A. § 313(a)(1)

20. 8:35PM Resume Open Meeting

Action as needed

21. 8:40PM Appointments

Appointments for consideration (including OSAC; Planning/DRB; Conservation Commission); Board of Listers Clerk offer letter

22. 8:45M Warrants [5]

23. 8:50PM Minutes [5]

24. Upcoming Meetings/Dates/Topics

- a. **Monday, May 26th**: Offices Closed for Memorial Day
- b. **June 2nd**: Regular Meeting
- c. **June 16th**: Regular Meeting
- d. **July 4th**: Independence Day (Friday)
- e. **July 7th**: Regular Meeting



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25. Other Non-Binding Business

26. *8:55PM Adjourn

*Times are approximate

To participate, join via Teams by clicking on the meeting link. Alternatively, you can join via a browser using the [Meeting ID and Passcode](#) provided if you do not have a Teams account. The meeting agenda is posted at <https://sharonvt.net>. If you have difficulty connecting to the meeting, please call (802) 763-8268 x4.