



**TOWN OF SHARON**  
**15 School Street**  
**Sharon, VT 05065**

**Selectboard Special Meeting**  
**March 24<sup>th</sup>, 2025 DRAFT Minutes**

**In-Person Participants:** Scott Henkels, Chair; Kevin Gish, Vice Chair; Allen Wight, Highway Supervisor; Ted Austin, Clerk; Nicola Shipman, Town Administrator; Candidates for Level 2 Road Crew

**Remote Participants:**

**1. Call to Order**

Scott Henkels called the meeting to order at 6:30PM.

**2. Review/Approve Agenda**

Kevin Gish made a motion to approve the agenda as presented. Ted Austin seconded. Motion approved unanimously.

**3. Executive Session: Personnel**

Scott Henkels made a motion to enter executive session at 5:31PM with attendees to include: Selectboard Members, Allen Wight, Nicola Shipman, as well as candidates for Level 2 Road Crew Position. Kevin Gish seconded. Motion approved unanimously.

**4. Resume Open Meeting**

Ted Austin made a motion to exit executive session at 7:50PM. Kevin Gish seconded. Motion approved unanimously.

Scott Henkels made a motion to make an offer to a Level 2 Road Crew candidate. Ted Austin seconded. Motion approved unanimously.

**5. Executive Session: Personnel**

Scott Henkels made a motion to enter executive session at 7:54PM with attendees to include: Selectboard Members, Allen Wight, and Nicola Shipman. Ted Austin seconded. Motion approved unanimously.

**6. Resume Open Meeting**

Scott Henkels made a motion to exit executive session at 7:56PM. Kevin Gish seconded. Motion approved unanimously.



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Scott Henkels made a motion to accept Lucas Getman's resignation (due to relocation) as a Level 2 Road Crew probationary employee effective April 11<sup>th</sup>, 2025 at 11:59PM. Ted Austin seconded. Motion approved unanimously.

7. **Executive Session: Personnel**

Scott Henkels made a motion to enter executive session at 7:58PM with attendees to include: Selectboard Members, Allen Wight, and Nicola Shipman. Kevin Gish seconded. Motion approved unanimously.

8. **Resume Open Meeting**

Scott Henkels made a motion to exit executive session at 8:13PM. Kevin Gish seconded. Motion approved unanimously.

Scott Henkels made a motion to terminate a Level 1 Road Crew probationary employee effective immediately. Ted Austin seconded. Motion approved unanimously.

9. **Board of Listers: Staffing**

The Selectboard discussed the Lister's Offices Administrative needs.

Allen Wight exited the meeting at 8:15PM.

Kevin Gish made a motion to create a Board of Lister's Clerk Position with the job description as presented and a pay range between \$18 - \$25 per hour. Ted Austin seconded. Motion approved unanimously.

Scott Henkels made a motion to make an offer to a candidate for the Board of Listers Clerk Position. Ted Austin seconded. Motion approved unanimously.

Kevin Gish made a motion to authorize Nicola Shipman and Ken Wright to negotiate terms with the candidate on behalf of the Selectboard. Ted Austin seconded. Motion approved unanimously.

10. **Warrants**

Kevin Gish made a motion to approve AP Warrant 1832 in the amount of \$1,320. Ted Austin seconded. Motion approved unanimously.

Scott Henkels made a motion to approve AP Warrant 1822 in the amount of \$214,355.00. Ted Austin seconded. Motion approved unanimously.



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11. **Upcoming Meeting Dates/Topics**

- **April 7<sup>th</sup>**: Flood Hazard Bylaw Public Hearing; Double C Driveway Permit Application; Green Bridge Update (Mike Clark)
- **April 21<sup>st</sup>**: Chase Site Services Presentation (Eric Chase)
- **May 5<sup>th</sup>**: TAP Scoping Study Final Presentation (Fuss & O'Neil)
- LEMP - due June 1<sup>st</sup>, 2025

12. **Adjourn**

**Kevin Gish made a motion to adjourn at 8:27PM. Ted Austin seconded. Motion approved unanimously.**

DRAFT