



**TOWN OF SHARON
SELECTBOARD
15 School Street
Sharon, VT 05065**

**REGULAR MEETING AGENDA
Monday, December 16th, 2024 6:30PM
Town Offices Conference Room / Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/87826853545?pwd=mFawYnMjkazcpBeUUeQ0h4yzHNuK8t.1>

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 878 2685 3545
Passcode: 706799

6:30PM CALL TO ORDER

1. **Review/Approve Agenda**
2. **Public Comment**

6:35PM REGULAR BUSINESS

3. Warrants [5]
4. Minutes [5]
5. Selectboard Member Reports [5]
6. Highway Reports: Allen Wight [5]
7. Finance Reports: Lucy Pierpont [5]
8. Town Admin. Reports: Nicola Shipman [5]

7:05PM ACTION ITEMS [95]

9. **Grand List Amendment Request: Galen Mudgett [5]**
10. **OSAC Presentation: Deb Jones [5]**
11. **Radio Communications Contract: Allen Wight [5]**
Discuss funding source; Entertain a motion to sign the radio communications contract as presented
12. **FY26 Budget [30]**
Review current draft; consider any revisions and/or adoption.
13. **Personnel Policy: Nicola Shipman/Lucy Pierpont [10]**
Discuss policy as it relates to holiday pay for hours worked on a holiday; action as needed



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14. Executive Session: Personnel [10]

Entertain a motion to enter executive session for the evaluation of a public officer or employee (but the public body must make a final decision to hire or appoint in an open meeting and it must explain the reasons for its final decision). 1 V.S.A. § 313(a)(3)

15. Resume Open Session

Action as needed

16. Job Description Approval: Nicola Shipman [15]

Review proposed Job Descriptions for Highway Department Employees and Planning Administrator; action as needed

17. Highway Department: Staffing [5]

Entertain a motion to hire a Level 2 Road Crew Employee

18. Appoint Ethics Liaison [5]

Entertain a motion to appoint Nicola Shipman as Ethics Liaison to serve as the point of contact with the Ethics Commission per 24 VSA 1995(e) as required by Act 171

19. Town Meeting 2025 Draft Warning: Nicola Shipman [5]

Review 2025 Draft Warning (minus any pending/future voter-backed petition articles)

8:40PM OTHER BUSINESS

20. Upcoming Meeting Dates/Topics:

- **December 17th:** Staff Appreciation Lunch
- **Office Closures:** December 24th (staff vacations); December 25th (holiday); New Year's Day (holiday); January 20th (holiday)
- **Monday, January 6th 2025** – Regular Meeting (Budget)
- **Tuesday, January 21st 2025** – Special Meeting (Town Meeting Prep)
- **Monday, February 3rd, 2025** – Regular Meeting (Town Meeting Prep)
- **Town Meeting 2025 - Tuesday, March 4th**

21. Adjourn

*Times are approximate

To participate via Zoom, click on the Zoom meeting link or call the Zoom meeting phone number, enter the meeting ID followed by the passcode. You will be connected. This agenda is posted on the town website at <https://sharonvt.net> under Home Page "Upcoming Meetings". Open agenda and click on the zoom link. If you have difficulty connecting to the meeting, please call (802) 763-8268 x4.