



**TOWN OF SHARON
SELECTBOARD
15 School Street
Sharon, VT 05065**

**MEETING AGENDA
Monday, May 6th, 2024 6:30PM
Town Offices Conference Room / Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/87826853545?pwd=mFawYnMjkazcpBeUUeQ0h4yzHNuK8t.1>

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 878 2685 3545
Passcode: 706799

6:30PM REGULAR BUSINESS [50]

1. Call Meeting to Order
2. Review/Approve Agenda
3. Public Comments
4. Selectboard Member Reports [5]
5. Finance Reports: Deb Jones [10]
6. Road Foreman Reports: Frank Rogers [15]
7. Selectboard Assistant Reports: Nicola Shipman [10]
8. Minutes [5]
9. Warrants [5]

***7:20PM ACTION ITEMS [90]:**

10. **Putnam Driveway Permit Application Review [10]**
Review permit application as presented
11. **Personnel Policy [45]**
Continue review of draft policy; entertain a motion to approve the Personnel Policy if needed
12. **Groundskeeping Bids: Nicola Shipman [10]**
Entertain a motion to award a contract for 2024 Groundskeeping Bids
13. **Narcan Boxes Sharon Cares: Deb Jones [5]**
14. **Legal Services Agreement: Nicola Shipman [5]**
Review and entertain a motion to sign Legal Representation Agreement Letter with Tarrant, Gillies and Shems for services billed at: \$180/hour for municipal general representation; \$225/hour for non-general representation, including litigation; and staff rates billed at \$125/hour with all stated rates effective as of June 1, 2024.



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15. Alliance Service Agreements [5]

Entertain a motion to authorize Nicola Shiman to sign service agreements with Alliance Mechanical Proactive Maintenance Agreements for biannual servicing of mechanical systems for municipal-owned buildings.

16. Preservation Trust of Vermont MTAP Assistance [5]

Entertain a motion to authorize Nicola Shipman to sign an agreement with PVT for free technical assistance with the Old Town Hall building renovation projects.

17. Appointments (if needed) [5]

- Ashley Community Forest Board: Sharon Representative
- South Royalton Rescue Advisory Board: Sharon Representatives

***8:55PM OTHER BUSINESS**

18. Upcoming Meeting Dates/Topics: 2024-2025 Goals; FY24 Pay Rate Table/Internal Financial Control Checklist; Listers

19. Other Business

20. Adjourn

**Times are approximate*

To participate via Zoom, click on the Zoom meeting link or call the Zoom meeting phone number, enter the meeting ID followed by the passcode. You will be connected. This agenda is posted on the town website at <https://sharonvt.net> under Home Page "Upcoming Meetings". Open agenda and click on the zoom link. If you have difficulty connecting to the meeting, please call (802) 763-8268 x4 or email selectboard@sharonvt.net.