



**TOWN OF SHARON
SELECTBOARD
15 School Street
Sharon, VT 05065**

**MEETING AGENDA
Monday, April 15th, 2024 6:30PM
Town Offices Conference Room / Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/87826853545?pwd=mFawYnMjkazcpBeUUeQ0h4yzHNuK8t.1>

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 878 2685 3545
Passcode: 706799

6:30PM REGULAR BUSINESS [35]

1. Call Meeting to Order
2. Review/Approve Agenda
3. Public Comments
4. Selectboard Member Reports [5]
5. Finance Reports: Deb Jones [5]
6. Road Foreman Reports: Frank Rogers [5]
7. Selectboard Assistant Reports: Nicola Shipman [10]
8. Minutes [5]
9. Warrants [5]

***7:05PM ACTION ITEMS [95]:**

10. Liquor/Catering Licenses: Cathy Sartor [5]

- Entertain a motion to approve Second-Class Liquor License Application #41547 and Tobacco License Application #41548 as submitted to the State of Vermont Division of Liquor Control Board by R.L. Vallee, Inc.
- Entertain a motion to appoint the Town Clerk to approve all renewals for local liquor and tobacco licensing effective through March 3rd, 2027 or until an election is had
- Entertain a motion to set a fee of \$10.00 to approve all requested catering permits in the Town of Sharon. Fees will be paid to the Town of Sharon by the applicant.

11. SHS / Old Town Hall: Building Plan [20]

- Review project scope; costs as outlined by SHS and Town; consideration of timeline
- Review change order request for SOW for ramp railing submitted by Green Mountain Mowing; Entertain a motion to approve a change order request for production of ADA-compliant railing with total amount not to exceed \$5,100

12. FY25 Grants-in-Aid Letter of Intent [5]

Entertain a motion to sign the Letter of Intent for the FY25 Grants in Aid with an initial offer of \$14,750 in state aid.



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13. **Personnel Policy Review [20]**
Review current draft and suggest updates/changes as needed
14. **The Ranger [5]**
Review The Ranger's request to use municipal highways for The Ranger event on June 9th, 2024 with anticipated timeframe between 10AM – 12PM.
15. **Planning Commission Fireproof Cabinet [5]**
Review quotes provided by the Planning Commission for the purchase of a Fireproof Cabinet for maintaining Planning Commission Files; entertain a motion to approve purchase in FY25
16. **Groundskeeping Bids [15]**
Review bid received; decide course of action
17. **VTrans TA-60 Annual Financial Plan**
Entertain a motion to authorize submission of TA-60 Annual Financial Plan to VTrans District 4
18. **Aldrich Farm Road Petition [5]**
Set date for site visit and public hearing
19. **Letter of Engagement [5]**
Entertain a motion to authorize letter of engagement with AOT/VTrans
20. **Executive Session [15]**
Entertain a motion to enter executive session for the purpose of appointment or employment or evaluation of a public officer or employee per 1 V.S.A. § 313(a)(3)

***8:45PM OTHER BUSINESS**

21. **Upcoming Meeting Dates/Topics:** Narcan Boxes, Goals for 2024-2025
22. **Other Business**
23. **Adjourn**

**Times are approximate*

To participate via Zoom, click on the Zoom meeting link or call the Zoom meeting phone number, enter the meeting ID followed by the passcode. You will be connected. This agenda is posted on the town website at <https://sharonvt.net> under Home Page "Upcoming Meetings". Open agenda and click on the zoom link. If you have difficulty connecting to the meeting, please call (802) 763-8268 x4 or email selectboard@sharonvt.net.