

Town of Sharon, Vermont  
Planning Commission and Development Review Board Minutes  
December 12, 2023  
(As approved on 2/13/2024)

*The meeting was publicly warned in conformance with the January 2022 amendments to the Vermont Open Meeting law requirements for remote and/or telephonic meetings.*

**Attending:** John Roe, Sue Sellew, Paul Kristensen, Dana Colson, & Andrea Morgan (SPC/DRB Clerk, taking notes) in person and Lucy Gibson via Zoom.

**Future Meeting Dates – Mark Your Calendar**

- Tuesday January 9<sup>th</sup> 7PM SPB/DRB Regular Meeting

John Roe convened the Planning Commission meeting at 7:04 PM.

**SPC/DRB submission to Sharon Town Report:** Sue prepared a draft and circulated it to the SPC members prior to this meeting. Dee suggested some edits. Members discussed the draft and agreed with the content of the report and the edits. Sue will finalize the report and submit it to the SB.

**Meeting Minutes:** John made two edits to the minutes from the 11-14-2023 meeting. Sue moved to approve the minutes with John's changes, Paul seconded the motion and all approved.

**Review of Sharon Subdivision Regulations:** Sue previously prepared a table linking the subdivision standards to applicable sections of the Sharon Town Plan. Members agreed that this helps to show how the subdivision regulations support the vision of Sharon's Town Plan. The initial review phase of the subdivision process requires that applicants submit a statement about how their project relates to the Town Plan. This table may be more helpful in the case of larger, more complex subdivision projects. John suggested some formatting changes which Sue will make.

Dee circulated a draft outline of the subdivision regulations to SPC members earlier in the week. Meeting participants reviewed this draft and discussed how to organize the sections to make the regulations clearer and more understandable and began reviewing the definitions section. Review of this draft will continue at the January meeting.

At 8:40PM Sue moved to adjourn the meeting, Paul seconded the motion and all approved.