



TOWN OF SHARON APPLICATION FOR DRIVEWAY PERMIT

Date of Application: _____ **Phone/Email:** _____

Applicant Full Name: _____

Co-Applicant(s) Full Name: _____

Proposed Start Date: _____ **Anticipated End Date:** _____

Physical Address for proposed Driveway Access: _____

E911 Address (if known): _____ Parcel ID Number _____

Applicant(s) requests Town approval to construct a highway access point (curb cut) on the town highway known as _____ in the Town of Sharon, Vermont.

The location of proposed driveway is: (provide specific location with measurements and/or GPS coordinates): _____

For the Town to process your permit application, you must:

- ☐ Follow the guidance as outlined by the Town Highway Policy Section IV (N)
- ☐ Include a sketch of your proposed driveway plan with your application
- ☐ Stake out your proposed access point using flagging tape or other easy-to-see method in advance of site visits
- ☐ Submit a \$25 non-refundable permit application fee.
- ☐ Submit a separate \$15 recording fee. This fee will be returned if your application is denied.

The applicant(s), having read all the contents herein, agree(s) to the directions, restrictions and/or conditions listed below and printed on the reverse side. No work shall be done under this permit until the party or parties to whom it is granted have communicated with and received direct instruction from the Road Foreman for the Town of Sharon.

Applicant Signature: _____ **Date:** _____

Co-applicant(s) Signature: _____ **Date:** _____

Co-applicant(s) Signature: _____ **Date:** _____

DRIVEWAY PERMIT

- ☐ This permit is approved and covers only the work described in the application, and then only when the work described is performed as directed below, and is subject to the following special conditions:

- ☐ This permit application is denied for the following reason: _____

_____ **Date:** _____
Selectboard Chair, Kevin Gish

_____ **Date:** _____
Selectboard Vice Chair, Mary Gavin

_____ **Date:** _____
Selectboard Clerk, Sarah Pfeiffer



TOWN OF SHARON DRIVEWAY PERMIT CONDITIONS

Please read the conditions below prior to constructing a Driveway Access Point

NOTICE: This permit covers only rights vested in the Town Highway Board over this highway, and it does not release the petitioner from the requirements of any other State or Federal statutes, ordinances, rules, or regulations. This permit is effective upon compliance with such of these other requirements as are applicable. The Town cannot approve driveway access to State Highways. All the work herein contemplated shall be done under the supervision and to satisfaction of the Town Highway Department, and the entire expense thereof be borne by the party or parties to whom this permit is issued.

Blasting: All rock blasting, as well as other work, shall comply with all the laws and regulations of the State of Vermont.

Public Safety: During the progress of the work, all underground structures shall be properly protected from damage or injury; barriers and/or lighting shall be erected and maintained as may be necessary for the protection of the traveling public; and the party or parties to whom this permit is issued shall be responsible for any and all damages to persons or property due to or resulting from any work done under this permit.

Obstruction of Right-of-Way Prohibited: No excavation shall be made, or obstacle placed within the limits of the Town Highway in such a manner as to interfere unnecessarily with travel.

Interference with Drainage: If, in the opinion of the Road Foreman, the work done under this permit interferes with the drainage of the Town Highway or Legal Trail, the Road Foreman will provide instructions for how the applicant must correct the drainage issue.

Damages from Construction: If any part of the Town Highway is disturbed during the installation of the driveway access point, the Town Highway shall be returned to the original condition. Replacement materials shall correspond with those already in place. If necessary, the surface will be restored by the Town Highway Department. All expense of the material, labor, and any associated cost of repairs to a Town Highway resulting from damage or disturbance during Permitted Driveway Access work shall be borne by the party (or parties) to whom this permit is issued.

If the party (or parties) to whom this permit is issued perform any work contrary to the orders of the Selectboard and/or Road Foreman and, after due notice, fails to correct such work or to remove such structure or material as ordered to remove, the Town may, with or without notice, correct such work or remove such structure or material; and the party or parties to whom this permit is issued shall reimburse the Town for any expense incurred in correcting the work and/or removing the structure or material.

Post-Construction Requirements: On the completion of the work herein contemplated, all rubbish and debris shall be removed, and the roadway and roadsides shall be left neat and presentable and satisfactory to the Road Foreman.

Further Conditions: The Town of Sharon hereby reserves the right to order the change of location or removal of the driveway access point, and this change will be made at the expense of the party or parties to whom this permit is granted, or their successors or assigns.

This permit may be modified or revoked at any time by the Town of Sharon without rendering the Town liable in any way. The party or parties to whom this permit is issued shall pay the salary, subsistence and traveling expenses of any appointed inspector by the Town to supervise the work herein contemplated.

All the above conditions shall be applicable to the work herein authorized unless the same are inconsistent with the conditions on the face of the permit, in which case the conditions written or printed on the face of the permit shall apply. The acceptance of this permit or the doing of any work thereunder shall constitute an agreement by the party or parties to whom this permit is granted to comply with all the conditions and restrictions printed or written herein.