TOWN OF SHARON, VT
ACH DEBIT AUTHORIZATION FORM for TAX PAYMENTS

AUTHORIZATION AGREEMENT – FOR PRE-ARRANGED PAYMENTS (ACH DEBITS)

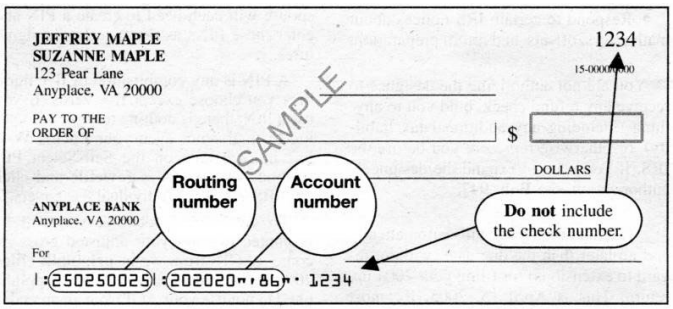
I hereby authorize the **TOWN OF SHARON** to initiate debit entries and any necessary correcting credit entries to my Checking or Savings account indicated below and the depository named below to debit the same to such account.

The dollar amount showing due on my tax bill will be drawn from the account indicated below on the tax due date.

Depository Name & Address	Transit / ABA Number
Checking ☐ Savings ☐	Account Number

This authority is to remain in full force and effect until the TOWN and DEPOSITORY have received written notification from me of its termination in such time and in such manner as to afford TOWN and DEPOSITORY a reasonable opportunity to act on it. I have the right to stop payment of a debit entry by notification to DEPOSITORY at such time as to afford DEPOSITORY a reasonable opportunity to act on it prior to charging account. After account has been charged, I have the right to have the amount of an erroneous debit credited to my account by DEPOSITORY, provided I send written notice of such debit entry in error to DEPOSITORY within 15 days following issuance of the account statement or 45 days after posting, whichever occurs first.

Town Parcel ID Number (not the span #) Property Location:	Please attach a voided check for account verification purposes.
Name (please print): **YOU MUST BE A SIGNER ON THE ACCOUNT** Mailing Address:	Phone # Email address:
✍Signature **YOU MUST BE A SIGNER ON THE ACCOUNT**	Date



Note. The routing and account numbers may be in different places on your check.

For more information, please contact:
Deb Jones or Lucy Pierpont at 802-763-8268 x8
financemgr@sharonvt.net
or
Deborah Jones, Treasurer, at 802-763-8268 x3
treasurer@sharonvt.net.
or
Get more tax payment choice information on the Town of Sharon's website at sharonvt.net.

To allow for time to process this ACH Debit Agreement, please submit this form at least 14 days before the tax due date. We will confirm receipt of the form by email, mail or by phone.

Mail your completed form to:
Town of Sharon
Attn Finance Manager
PO Box 250
Sharon, VT 05065

- or -

Drop off your completed form to:
Lucy Pierpont or Deb Jones at
Sharon Town Offices M-Th 8:30am-3:30pm
15 School St, Sharon, VT or put it in the locked drop box slot at the side entry door

See the reverse side of this page for more tax payment options.