

TOWN of SHARON, Vermont

15 School St.

PO Box 250

Sharon, VT 05065

802.763.8268 p

802.763.7392 f

www.sharonvt.net

INVITATION TO BID

Town of Sharon, Vermont

Physical address: new 911 address 15 School St, formerly listed as 69 VT Route 132

Mailing address: Town of Sharon, PO Box 250, Sharon, VT 05065

Email address: financemgr@sharonvt.net

Contact: Lucy Pierpont, Finance Manager, phone 802-763-8268 ext 8

May 31, 2023 3:00 PM DUE DATE – EMAILED BIDS PREFERRED

Project Description: Hauling Bid for Winter Sand (Material is purchased directly by the Town)

The Town of Sharon is now soliciting bids for hauling screened winter sand for stockpiling at the Town's garage. This bid price should include the cost per yard of hauling and delivery, material cost not included, to the Sharon Town Garage located at the new 911 address of 17 Academy Drive, formerly listed as 6754 VT Route 14, in Sharon, VT from D & D Excavating's Hartland location at 38 Ferry Rd, Hartland, VT 05048.

Material: Winter Sand, Screened

Quantity: 2500 Yards

Hauling and delivery can be done Monday through Thursday between 6am and 4pm at the Sharon Garage location or as arranged with the Road Foreman in coordination with D & D Excavating, Inc. Pick up of sand should be arranged by the hauler directly with D & D at 802-291-1551 or with our Road Foreman, Frank Rogers at 802-763-7194 or roadcrew@sharonvt.net to be sure sand and a loader and operator will be available on days planned by the hauler. All sand must be delivered by November 15, 2023.

Instructions to Bidders: Individuals interested in bidding should submit a bid on the attached bid form, which should be filled out completely. If a change is made on the bid form, the contractor submitting the bid must initial and date the change.

Bid Due Date: Submissions should be mailed in time to be received at the Town Offices by **3:00pm on May 31, 2023** or should be emailed by **3:00pm on May 31, 2023**. Your mailing or email should be labeled ***FY24 Winter Sand Hauling Bid***.

Mailing address: Town of Sharon, PO Box 250, Sharon, VT 05065

Email address: financemgr@sharonvt.net

Inquiries: Bidders are required to contact the Town of Sharon Road Foreman, Frank Rogers, with any questions regarding the specifications for the project. He can be reached at the Town Garage at 802-763-7194 or roadcrew@sharonvt.net. Leave a message and return phone number if the Foreman is out.

Acceptance/Rejection of Bids: The Selectboard reserves the right to reject any and all bids if it deems it is in the public interest to do so.

Award of Contract: An awarding of contract, if one is made, is expected to be made at the Selectboard meeting on June 5, 2023. Bids must be valid for 30 days after bid opening.

Overweight Permits: Contractors will be responsible for obtaining the necessary overweight permits.

Starting and Completion: Hauling can start on or after July, 5 2023 with prior notice to the road foreman and D&D Excavation, and delivery of screened sand should be completed by November 15, 2023.

Insurance Requirements: Haulers will not be covered by the Town's insurance while providing this service. The successful bidder will provide satisfactory evidence of insurance prior to award, including the following:

- 1) Contractor's Liability Insurance and Workers Compensation in compliance with the Vermont statutory limits. Sole proprietors without employees must cover themselves with Workers Compensation. Excluded corporate officers must provide a certificate showing the exclusion;
- 2) Contractor's General Public Liability and Property Damage Insurance, including vehicle coverage issued to the Contractor.
- 3) Vehicle coverage.
- 4) A completed form W-9 will be requested before award of contract.

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence. **These are the recommended levels of coverage; please supply your current coverage when submitting your bid form even if it differs from coverage requested. Town of Sharon should be listed as an additional insured.**

Notice of Starting and Ending Work: The Contractor shall give the Road Foreman 3 days notice of when work will commence. Payment will be made within 21 days of submitted progress billing showing yards delivered based on slips provided by D&D at time of pick up and, when a road crew member is available, initialed by road crew employee confirming yardage received.

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BID FORM

Business Name _____

Contact Name _____

Address _____

Phone _____ Cell Phone _____

Email _____

What equipment will you be using? _____

Certificate of Insurance (COI) must be submitted with this bid form.

Your bid **price per yard** to haul 2500 yards of winter sand \$ _____

Signature of Contractor _____ Date _____