

## **Sharon Selectboard Special Meeting Minutes January 30<sup>th</sup>, 2023 DRAFT**

Participants attending via Zoom: Nicola Shipman, Selectboard Assistant; Sarah Pfeiffer, Selectboard Clerk; Mary Gavin, Selectboard Vice Chair; Lucy Pierpont, Finance Manager; Deb Jones, Treasurer; Kevin Gish, Selectboard Chair; Cathy Sartor, Town Clerk

### **Call to Order:**

Kevin Gish called the meeting to order at 6:30PM.

#### **1. Review/Approve Agenda**

Sarah Pfeiffer made a motion to approve the agenda. Mary Gavin seconded the motion. Motion approved unanimously.

#### **2. Public Comments**

No public comment.

#### **3. Review/Approve Minutes**

Sarah Pfeiffer made a motion to approve the January 23rd, 2023 minutes as presented. Mary Gavin seconded. Motion approved unanimously.

#### **4. Town Meeting Format**

Mary Gavin made a motion to agree to hold the 2023 Annual Meeting in person at the Sharon Elementary School on Tuesday, March 7<sup>th</sup> at 9:00AM. The Town strongly encourages attendees to wear masks for the safety of all Town Meeting participants. Kevin Gish seconded. Motion passed unanimously.

#### **5. Finalize Warning for Town Meeting**

Sarah Pfeiffer made a motion to approve the warning for the 2023 Annual Meeting as presented. Kevin Gish seconded. Motion approved unanimously.

#### **6. Contract with Avery Excavation**

Mary Gavin made a motion to authorize Kevin Gish to sign the Agreement for Services with Avery Excavation for the Culvert #41 on Downer Road. Sarah Pfeiffer seconded. Motion approved unanimously.

#### **7. Executive Session: Personnel**

Tabled until a future meeting as more information was needed.

8. **Other business:**

There was a brief discussion of payroll. The board agreed that Finance Manager Lucy Pierpont should run payroll and the Board will ratify at the meeting on Monday, February 6<sup>th</sup>.

There was also some discussion on an email from Two-Rivers with regards to the options for how to handle ARPA funding. All were in agreement that the way the Town is handling the ARPA funds is fiscally-responsible and provides a high-level of visibility and transparency for voters.

9. **Adjourn**

**Mary Gavin made a motion to adjourn the meeting at 7:43PM. Sarah Pfeiffer seconded. Motion approved unanimously.**

Submitted by Nicola Shipman