

**Sharon Selectboard  
SPECIAL Meeting Minutes  
May 13<sup>th</sup>, 2022 FINAL**

*This meeting was held in compliance with the January 2022 VT Open Meeting law Act 78 regarding fully-remote electronic meetings that allows for electronic attendance only with no physical location until January 15<sup>th</sup>, 2023.*

Participants attending via Zoom: Mary Gavin, Vice Chair; Sarah Pfeiffer, Selectboard Clerk; Nicola Shipman, Selectboard Assistant; Kevin Gish, Selectboard Chair; Deb Jones, Finance/HR Manager

**Call to Order:** Kevin Gish called the meeting to order at 5:30PM as warned.

1. **Review/Approve Agenda**

**Mary Gavin made a motion to approve the agenda as presented. Sarah Pfeiffer seconded. Motion approved unanimously.**

2. **Adopt Rules of Procedure**

There was some discussion regarding the adoption of the Rules of Procedure including the need for clarification as to some of the Statutory requirements for Special Meetings and there were some suggested changes to the draft Rules of Procedures. Nicola Shipman will resubmit the Rules of Procedure with changes in time for the June 6<sup>th</sup> meeting.

3. **Executive Session**

**Sarah Pfeiffer made a motion to enter executive session for evaluation or discipline of an appointed officer pursuant to Vermont State Statute Title 1, Section 313, Subsection (a) with attendees including Kevin Gish, Mary Gavin, Sarah Pfeiffer and Deb Jones. Mary Gavin seconded. Motion approved unanimously.**

**Mary Gavin made a motion to exit Executive Session at 6:49PM. Sarah Pfeiffer seconded. Motion approved unanimously.**

4. **Resume Open Meeting**

**Sarah Pfeiffer made a motion to suspend Damon Dyer from the role of Animal Control Officer without pay pursuant to Paragraph 8.1.12 of the Town of Sharon Personnel Policy. Mary Gavin seconded. Motion approved unanimously.**

5. **Adjourn**

**Mary Gavin made a motion to adjourn at 6:54PM. Sarah Pfeiffer seconded. Motion approved unanimously.**

Submitted by Nicola Shipman