

REQUEST FOR PROPOSALS

TOWN OF SHARON

Replacement Concrete Wing Wall

Bridge #10 on TH-11
Quimby Mountain Road
Sharon, VT

ISSUE DATE: June 27th, 2022

DEADLINE FOR SUBMITTAL: July 11th, 2022 at 12:00PM
Bid Opening to Follow

BID AWARDED: Anticipated by July 19th, 2022

DEADLINE FOR PROJECT COMPLETION: October 15th, 2022

CONTACT: Nicola Shipman, Selectboard Assistant

Email: selectboard@sharonvt.net

Phone: (802) 763.8268 ext. 4

Website: www.sharonvt.net

GENERAL

The Town of Sharon is accepting bids for removal and replacement of a failing concrete wing wall for Bridge #10 on TH-11 (Quimby Mountain Road).

Proposals must be received by **Monday, July 11th at 12:00pm** at which time the opening will take place. Submittals be emailed, mailed or hand delivered. Email bids will be in PDF format. Fax submittals will not be accepted.

Contractors interested in the project must submit proposals to:

Mailing Address: Town of Sharon Selectboard, P.O. Box 250, Sharon, VT 05065

Physical Address: Town of Sharon Selectboard, 15 School Street, Sharon, VT 05065

Email Address: selectboard@sharonvt.net

Mailed or hand delivered proposals must be in sealed envelopes with the following information printed on the outside:

“Bridge #10 Wing Wall”

Name of Contractor

Due date and time

As it is the sole discretion, the Town may reject incomplete proposals submittals if, in its judgment, the submittal lacks information needed to effectively evaluate the proposal. Nothing in this request for proposals implies a contractual obligation with any firm, nor will the Town reimburse costs for submittal preparation.

Proposals received after the deadline will be rejected and returned unopened.

All questions related to this Request for Proposal should be submitted in writing or by email to Nicola Shipman at selectboard@sharonvt.net no later than July 7th, 2022.

RFP TIMELINE

Item	Deadline
Deadline for RFP Questions	July 7 th , 2022
Proposals due	July 11 th , 2022 at 12:00PM
Award Date	July 19 th , 2022 (anticipated)
Project Completion	October 15 th , 2022

SUMMARY OF WORK

Permitting: The town will secure a Next Flood Measures Permit from the State prior the start date.

Removal and Construction: The work requires removing and replacing a failing concrete wing wall on State Bridge #10. The wing wall is 12' Long x 5' High x 10" Deep. The replacement wing wall cannot be precast as it will need to be tied into the existing bridge. The original concrete pieces need to be disposed of by the contractor. All work must follow Vermont State standards.

Backfill: To reduce erosion, appropriate geotextile fabric must be installed prior to backfilling. Natural fill can be used and may include the fill that was in place originally. An underdrain needs to be installed 3 ft down, including stone on bottom and top and a drop outlet. All work must follow Vermont State standards.

Water Bar: When the fill behind the wing wall is removed, this will also disturb a water bar along the bridge. The water bar will need to be moved up the road, which will be marked out by the Road Foreman, and brought back up to Vermont State standards using 7" E-stone.

Reseed: To minimize erosion, the exposed topsoil will need to be reseeded and mulched or reseeded with hydroseed.

Footing (Alternative Bid): The Town does not know the condition of the concrete footing. The condition of the footing will not be known until excavation and wing wall removal has been completed. If the footing shows damage and is failing, the Town requests an alternate bid proposal for the removal and replacement cost for the concrete footing. As this work would affect the High Pole Branch Tributary, a stream access permit will need to be secured from the State. The replacement footing will need to be 4ft below the stream bed. All work needs to be completed to Vermont State standards.

PROJECT SITE

Bridge #10 is on TH-11, a Class III Road in the Town of Sharon. Locally the road is known as Quimby Mountain Road. The bridge is just beyond the I-89 Overpass and about 0.3 miles from Rt. 14 over the High Pole Branch tributary.

Coordinates: 43.7773772 -72.442833

The wing wall to be replaced is on the upstream, or inlet side, of the bridge.

TYPE OF BID

Firm-fixed-price.

AWARD

The Town of Sharon does not obligate itself to accept the lowest or any proposal and reserves the right to reject any or all proposals, and to waive any formalities, informalities, and minor deviations in any proposal. Award will be made to the lowest overall responsive and responsible bidders.

INSURANCE REQUIREMENTS

The Contractor, and any subcontractors if not covered by the Contractor, shall maintain the following minimum coverages for the duration of the contract. The Certificates of Insurance shall name the Town as additionally insured party as its interests may appear. All policies shall be noncancellable without 30 days prior written notice from the insurance carrier to the Town.

Workers' Compensation: Workers' compensation insurance at minimum of \$500,000 for any one occurrence, in accordance with the laws of the State of Vermont and any other state in which it is performing the Contract Scope of Work.

General Liability Insurance: Commercial general liability written on an occurrence form with limits of not less than:

\$1,000,000 Each Occurrence

\$1,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$50,000 Damages for Premises Rented to You

Commercial general liability insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract.

Automotive Liability: Automotive liability insurance covering all motor vehicles, no matter the ownership status, used in connection with the contracted project. Limits of coverage shall be in the amount required by any applicable state law.

Indemnification: The Contractor shall defend, indemnify and hold the Town harmless against: any injury, death, loss, suit or claim, including expenses and attorneys' fees arising from any negligent action or omission on the sole part of Contractor and its Subcontractors in connection with the project.

CONTRACTING

The Contractor, prior to being awarded a contract, shall apply for registration with the Vermont Secretary of State's Office to do business in the State of Vermont, if not already so registered. The registration form may be obtained from the Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1101, PH: 802-828-2363, Toll-free: 800-439-8683; Vermont Relay Service – 711; web site: <https://www.sec.state.vt.us/>. The contract will not be executed until the Contractor is registered with the Secretary of State's Office. The successful Contractor will be

expected to execute sub-agreements for each subcontractor named in the proposal upon award of this contract.

Prior to signing the contract, the Contractor shall provide the Town with a completed W-9 form and provide proof of Insurance Coverage in accordance with this Request for Proposal requirements for the Contractor and any subcontractor. The certificate of insurance coverage shall be documented on forms acceptable to the Town.

If the award of the contract aggrieves any firms, they may appeal in writing to the Town of Sharon Selectboard, P.O. Box 250, Sharon, VT. The appeal must be post-marked within seven (7) calendar days following the date of written notice to award the contract. Any decision of the Town Selectboard is final.

The cost of preparing, submitting, and presenting is the sole expense of the firm. The Town reserves the right to reject any and all proposals received because of this solicitation or to cancel this RFP in part or in its entirety if it is in the best interests of the Town. This Request for Proposals in no way obligates the Town to award a contract.

QUALIFIED DISADVANTAGED AND WOMEN OWNED BUSINESSES

Qualified disadvantaged (DBE) and women (WBE) owned businesses are encouraged to submit proposals. Sharon is an Equal Employment Opportunity employer.

PROPOSAL REQUIREMENTS

Contractors shall follow the form and order of the Proposal Form (see **Attachment A**).

At the Contractor's option, extra sheets or additional data may be incorporated into the Proposal Form.

TECHNICAL PROPOSAL

The Contractor's technical proposal shall include:

- ☐ Plan for removal and disposal of the existing wing wall (and footing if needed)
- ☐ Specifications and materials to be used for replacement wing wall (and footing if needed)
- ☐ Plan for backfilling wing wall and reseeding exposed topsoil to reduce erosion
- ☐ Plan for relocation/restoration of the water bar (conveyance)
- ☐ Any other material that the Contractor may consider advantageous to consideration of their proposal.

TIMELINE

The Contractor shall include a project implementation timeline, including project start and completion dates, and as much of a detailed schedule of work as possible to meet the deadline of October 15th, 2022.

ATTACHMENT A
BRIDGE #10 WING WALL AND FOOTING

Primary Contact: _____

Name of Business: _____

Physical Address: _____

Mailing Address: _____

Daytime Phone: _____ Cell Phone: _____

Email: _____

Please include:

- ☐ Certificate of Insurance
- ☐ W-9
- ☐ Technical Proposal

In accordance with the Request for Proposal, the undersigned proposes to provide all Design/Build services necessary to perform all work in accordance with Vermont State Standards and as outlined in the undersigned's proposal for the lump sum price as follows:

Firm-Fixed-Price: Wing Wall Bid

Labor:	\$
Materials:	\$
Equipment	\$
Total:	\$

Firm-Fixed-Price: Footing (Bid Alternate)

Labor:	\$
Materials:	\$
Equipment:	\$
Total:	\$

DELIVERY DATE AND ACCEPTANCE If awarded this contract within thirty (30) days after the time set for the opening of bids, Contractor agrees to provide work and materials as proposed without escalation of prices, and to complete installation by October 15th, 2022.

Respectfully Submitted,

Name: _____ Signature: _____

Title: _____ Company: _____