

Town of Sharon, VT
REQUEST FOR BIDS
2-Season Contract Plowing, Sanding
TH43 (Sharhart Road), Village Sidewalks, Building Entries
November 15, 2021 – April 15, 2023

Specifications of Work: The Town of Sharon Selectboard is soliciting proposals from independent contractors for plowing/sanding and winter maintenance as specified below. *Contractors shall provide their own sand, salt, and deicing chemicals.* A 1-ton or $\frac{3}{4}$ ton truck with plow and sander is sufficient for plowing streets and parking lots. Sidewalk clearing equipment at suggestion of Contractor. Clearing building entries/ramps will require some manual labor.

1. TH43 Sharhart Road:

Contractor to be responsible for plowing/sanding TH43 Sharhart Road (.14 miles) from Rte. 14 intersection, across railroad tracks, uphill through Wood Lane intersection to turnaround. Contractor to ensure maximum accumulation of 6 inches or less or as conditions require for safe travel. Apply sand/salt as necessary to permit safe travel.

2. TH61 School Street & Parking lots:

Road must be plowed daily by 6:30AM, then every 3 inches through 5:00PM. School Street (.17 miles) provides access from Rte. 132 to the Elementary School, Old School House Building (Sharon Academy), and Town Offices. Plowing includes the three parking lots and the asphalt surface around the Old School House building. Parking lots to be plowed by 7:00AM. Apply sand/salt as necessary to permit safe travel.

3. 5114 VT Rte 14 - Baxter Library Access and Parking Lot:

Plow driveway and parking area by 7:00AM daily then every 6 inches through 5:00PM. This driveway provides emergency access to Sharon Elementary School. The objective is to provide clear access within 12 hours of storm event, contingent upon the State of Vermont's Rte. 14 plowing and storm cleanup schedule.

4. Sidewalks:

The objective is to keep sidewalks safely accessible during storm events, depending on the rate of and type of precipitation. **Sidewalks should be cleared every 3 inches daily 8:00AM – 5:00PM.** More frequent maintenance will be required during icy conditions. Sidewalks should be bare pavement within 24 hours after a storm event, and contingent upon the State of Vermont's plowing of Rtes. 14/132. Total sidewalk length is estimated at .374 miles (2,000 feet).

5. Town Building Entries, Handicapped Ramps:

Contractor is responsible for clearing/sanding/deicing entryways and handicapped ramps to ensure they are clear of obstructions or impediments (ice/snow melt from roofs) in order to provide instant emergency egress. **Contractor will be responsible for clearing building entryways and ramps by 7:00AM daily, and then as-needed during the following hours of operations:**

Town Offices: 15 School Street; Open Hours: 7AM – 5:00PM (M-Th)
Front & Rear entryways and cement handicapped ramp

Old School House: 20 School Street; Open Hours: 7:AM – 5:00PM (M-F)
Front & Rear entryways and wooden handicapped ramp; two side emergency exits.

Baxter Library: 5144 VT Rte 14; Open Hours: 2PM – 6:00PM (M-Th)
Front walkway & Rear porch entry. Front walkway to be cleared within 24 hours of storm event.

Requirements for Bidders:

1. Bidders must be at least 18 years old,
2. Bidders must possess and maintain a valid driver's license,
3. Bidders must be able provide and maintain insurance coverages as specified in this RFP for the duration of the contract period,
4. Bidders must be able to provide and maintain equipment suitable for provision of services specified above,
5. Bidders must be able to demonstrate access to winter sand supplies meeting State of VT specifications,
6. Bidders must be able to maintain communication with the Sharon Road Foreman and VT State Police (to report tree damage or ROW obstructions) during weather events and as-needed.

BID DEADLINE: Thursday Oct. 14, 2021 3:00PM.

How to Bid: Mail, hand-deliver, or Email Bid Form (pp. 3-4) to: Sharon Town Offices, ATTN: Selectboard, P.O. Box 250, Sharon, VT 05065 or to selectboard@sharonvt.net . *Faxed bids will not be accepted.* For more information concerning this bid opportunity, please contact Sharon Road Foreman Frank Rogers 802-763-7194 (garage). For information about the bidding schedule, contact Margy Becker, Selectmen's Assistant (802-762-8168 x 4). Bid specs and bid form are also available for download at www.sharonvt.net.

Contract Insurance Requirements:

The contractor shall agree to provide and maintain the following types and amounts of insurance for the term of this contract. This insurance shall be obtained from an insurer having an A.M. Best Insurance Rating of at least A-, financial size category VII or greater.
[www.ambest.com]

Commercial General Liability Coverage:

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal and Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence.

The Contractor must list the Named Member as Additional Insured's on their Commercial General Liability Policy.

Commercial Auto Coverage:

Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence.

The Contractor must list the Named Member as Additional Insured's on their Commercial Auto Liability Policy

Workers' Compensation & Employers Liability Insurance:

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimum, \$1,000,000 any one occurrence.

The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.

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BID FORM IS ATTACHED

Town of Sharon, VT
P.O. Box 250, 15 School Street, Sharon, VT 05065

BID FORM

Plowing, Sanding, Winter Maintenance
TH43 Sharhart Road, Village Sidewalks & Town Building Entries
2021 - 2023

Proposer Name and Contact information:

Name _____ Business Name _____
Street Address _____
Mail Address _____
Phone: _____ Cell Phone: _____
Email Address: _____

Bid Unit: per occurrence = cost per trip to plow or sand OR cost per visit to clear/shovel.

- | | |
|--|----------------|
| 1. Plow/sand Sharhart Road | _____ |
| | Per occurrence |
| 2. Plow/sand or salt School Street & parking lots | _____ |
| | Per occurrence |
| 3. Plow/sand Baxter Library Access/Parking Area | _____ |
| | Per occurrence |
| 4. Sidewalk Plowing/Maintenance: | _____ |
| | Per occurrence |
| 5. BUILDING ENTRIES/WALKWAYS: | |
| a. Baxter Library: clear/shovel 2 entries plus front walkway | _____ |
| | Per occurrence |
| b. Town Offices: clear/shovel 2 entries plus ADA ramp | _____ |
| | Per occurrence |
| c. Old School House: clear/shovel 4 entries plus ADA ramp | _____ |
| | Per occurrence |

TOTAL BID PER OCCURRENCE (sum all items) _____
Per occurrence

Describe Equipment to be used: _____

List 3 Professional References: Please provide the names, contact information (including working cell phone #), description of work, type of equipment used, dates when work was performed (generally):

- 1.
- 2.
- 3.

Signature of Bidder: _____ Date: _____

Required attachments to bid form:

- 1) Certificate of Insurance Certificate outlining required insurance coverages

Certificate Holder:

Town of Sharon
P.O. Box 250
15 School Street
Sharon, VT 05065

- 2) Copy of valid driver's license for owner and any employee who will be performing services under this contract

The Sharon Selectboard reserves the right to select the most responsive bid, which may not be the lowest bid. The Sharon Selectboard reserves the right to reject any and all proposals if it deems it is in the public's interest to do so.