

**SHARON SELECTBOARD  
SPECIAL MEETING  
July 1, 2021**

**MINUTES**

*This meeting was held in compliance with the Vermont  
Open Meeting Law with Electronic and Telephonic Participation*

Participating via Zoom from Town Offices: Selectboard Vice Chair Kevin Gish, Margy Becker (SB Assistant), Deb Jones, Finance Manager, Frank Rogers, Road Foreman; Participating remotely: Joe Ronan; Absent: Selectboard member Mary Gavin

**Call to Order:** The Vice Chair convened the meeting at 9:00AM.

1. **Review Approve Agenda:**

**Joe Ronan made the motion, which Kevin Gish seconded, that the agenda be approved without changes. The motion carried unanimously.**

2. **Public Comments:**

There were no public comments apart from the items on the agenda.

3. **Consideration of paving a portion of School Street:**

Selectmen and Road Foreman acknowledged receipt of the requested quote from Landmark Property Maintenance for drainage improvements, base preparations and paving on the section of roadway impacted by the school parking lot paving project. At minimum, and due to the depth of excavations for drainage features associated with the parking lot, the Town was going to be faced with the costs to re-set the roadway culvert and related surface repairs. Landmark's quote is \$46,700. Landmark is the contractor retained by the School District to pave the school's parking lot.

Selectmen Mary Gavin is on vacation and provided comments via email. Kevin Gish read aloud her comments concerning the last-minute nature of the work and her preference for a planned paving upgrade. She has inquired as to the impact of waiting to bid the work and provided her opinion as to the non-emergency nature of the situation and that proceeding with the work now is 'outside' the Town's procurement policy. She further inquired as to the work schedule, who would oversee the work for the Town, and whether SB members thought the quote had sufficient detail.

SB members further discussed the quote and found it to be in sufficient detail. Joe Ronan reported the key issue for him is why the Town is considering having this work done now. He said he found the quote to be on the 'borderline' of being reasonable. Kevin Gish commented it is not known whether the quote is, in fact, reasonable. Though the SB

and Road Foreman are in receipt of Blaktop's quotes from January 2021 for milling, shim, and overlay of the entire roadway, that quote is not comparable and proposes a different scope of work. The SB has plans to pave this access road (School Street) and the Sharon Academy access road as part of its capital plan and infrastructure budget. Both roads are in fair condition and in need of attention.

SB members reviewed cost savings if the School's contractor were to perform the roadway work now. The quote also states the Town will receive credit for hauling and for supplying materials (culvert, fabric, etc.) to lessen the overall cost to the Town. The credit for each load of materials hauled will be \$65 per load or \$65 per hour for short hauling from Sharon town garage.

Kevin Gish read aloud the key provisions of the procurement policy. Finance Manager Deb Jones stated several reasons that make the proposed work 'time-sensitive', citing negative impacts on School operations if the work were done late in the summer. SB members further discussed the justifications for waiving the procurement policy. Joe Ronan indicated he did not feel there would be a material cost savings by waiting and bidding the work.

After additional discussion Joe Ronan commented that it appeared there was a consensus in favor of moving forward with accepting Landmark's proposal. Plans were made for Town oversight of the work.

**Joe Ronan made the motion to waive procurement for roadway segment improvements to facilitate timely work and to take advantage of Landmark Property Maintenance's proposal as submitted. Kevin Gish seconded. The motion carried unanimously.**

**Joe Ronan made the motion to accept Landmark Property Maintenance's quote as presented, with the understanding that the work will be completed by the end of July and not to exceed \$46,700. Kevin Gish seconded. The motion carried unanimously.**

4. **Next Meeting:**

Margy Becker called attention to the agenda for the Tuesday, July 6<sup>th</sup> Selectboard meeting that calls for a 5:00PM start time. The business to be conducted was reviewed.

5. **Adjournment:**

**Kevin Gish made the motion to adjourn at 9:30AM. Joe Ronan seconded. The motion carried unanimously.**

Submitted by Margy Becker