

**TOWN OF SHARON, VT
INVITATION TO BID
EXTERIOR PAINTING**

Sharon Town Offices & Old School House Buildings
Exit 2 I89, Sharon, VT

The Town of Sharon is accepting bids for exterior painting at the **Sharon Town Offices** (15 School Street) and **Old School House building** (20 School Street) across from the Sharon Park'n Ride at Exit 2 I89. Work includes clapboard and trim replacement and repairs, and painting of wooden stairs, decks, and handicapped ramps and railings per detailed specifications below. This work is budgeted to occur over 2 to 3 seasons, based on bidder preference.

Painting and prep work to occur seasonally between June 15 – October 15. Clapboard and trim replacements and other exterior repairs to occur in 2021. There will be no spray painting. The suggested schedule and work plan is as follows:

2021: Repair/replace clapboards on both buildings; perform other exterior repairs, improvements as recommended and quoted by successful bidder. Clean, prep surfaces; painting as weather permits this season. **2022-2023:** Clean, prep surfaces; painting.

Detailed Specifications:

1. Assess both buildings and make recommendations for replacement of rotten clapboards and trim and repairs to exterior walls as-needed. A 2018 capital plan for these buildings identifies the potential for carpenter ant activity. Should such activity be noted, please report as part of your exterior assessment.
2. Clean (pressure washing okay) and scrape exterior walls, eaves, and trim to remove peeling paint.
3. Lead-safe preparation and caulk exterior surfaces where needed.
4. Install or repair flashing as-needed to divert rain from running onto clapboards.
5. Make recommendation for, and quote, installation of additional gutters.
6. 1 coat oil-based primer on raw wood and 2 finish coats required.
7. Exposed Cement Foundations: clean, scrape; apply 1 coat primer, 1 finish coat (grey).
8. DOORS: Clean and paint doors to both buildings; replicate existing colors. 1 finish coat required that is appropriate for door materials.
9. WINDOWS (upper stories): Prepare, scrape, paint window sashes and trim on **old wooden windows and storms only**, and where they exist on upper stories.
10. WINDOWS (basement): IGNORE for both buildings. (Town office basement windows are to be replaced separately from this bid. Some Old School House basement windows have been recently replaced; 6 additional replacements to occur on the southwest corner storage room location.
11. Old School House Wooden ADA Ramp: All railings and caps will be sanded, scraped, primed, and 2 finish coats with white or grey paint per current conditions.

12. Iron railings at Town Offices on concrete ADA Ramp: remove rust; prime, paint finish coat black.
13. Properly dispose of all wastes from job.

HOW TO BID:

Bid Deadline: Submit bids to the Sharon Selectboard Office by **3PM Thursday, July 15, 2021.**

Bid Submittal: Please use the attached **BID FORM** for your submittal. Sealed bid forms and attachments may be submitted via hand-delivery, US mail, or email. FAXED bids will not be accepted. Bids must include 3 references for past work similar to this project. Photo documentation welcomed but not required. Proof of insurance required at time of bid.

Where to submit bid?

Mailing address: Selectboard, Town of Sharon, PO Box 250, Sharon, VT 05065

Physical address: Sharon Town Offices, 15 School Street, Sharon, VT 05065

Email address: selectboard@sharonvt.net

INSURANCE REQUIREMENTS:

BIDDERS will not be covered by the Town's insurance. The successful bidder must provide satisfactory evidence of insurance prior to award, including the following:

Contractor's Liability Insurance and Workers Compensation in compliance with the Vermont statutory limits. Sole proprietors without employees must cover themselves with Workers Compensation. Excluded corporate officers must provide a certificate showing the exclusion; Contractor's General Public Liability and Property Damage Insurance, including vehicle coverage issued to the Contractor. Vehicle coverage. A completed form W-9 will be requested before award of contract.

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal & Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence.

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence. **These are the recommended levels of coverage; please supply your current coverage even if it differs from coverage requested. Town of Sharon should be listed as an additional insured.**