

# TOWN of SHARON, Vermont

69 Vermont Route 132

PO Box 250

Sharon, VT 05065

802.763.8268 p

802.763.7392 f

[www.sharonvt.net](http://www.sharonvt.net)

## INVITATION TO BID

### Town of Sharon, Vermont

Physical address: new 911 address 15 School St, formerly listed as 69 VT Route 132

**Mailing address: Town of Sharon, PO Box 250, Sharon, VT 05065**

**Email address: [financemgr@sharonvt.net](mailto:financemgr@sharonvt.net)**

Contact: Deb Jones, Finance Manager, phone 802-763-8268 ext 8

### July 1, 2021 3:00 PM DUE DATE – EMAILED BIDS PREFERRED

#### **Project Description: Hauling Bid for Winter Sand (Material is purchased directly by the Town)**

The Town of Sharon is now soliciting bids for hauling screened winter sand for stockpiling at the Town's garage. This bid price should include the cost per yard of hauling and delivery, material cost not included, to the Sharon Town Garage located at the new 911 address of 17 Academy Drive, formerly listed as 6754 VT Route 14, in Sharon, VT from D & D Excavating's Hartland location at 38 Ferry Rd, Hartland, VT 05048.

**Material:** Winter Sand, Screened

**Quantity:** 3100 Yards

Hauling and delivery can be done Monday through Thursday between 6am and 4pm at the Sharon Garage location or as arranged with the Road Foreman in coordination with D & D Excavating, Inc. Pick up of sand should be arranged by the hauler directly with D & D at 802-291-1551 or with our Road Foreman, Frank Rogers at 802-763-7194 or [roadcrew@sharonvt.net](mailto:roadcrew@sharonvt.net) to be sure sand and a loader and operator will be available on days planned by the hauler. All sand must be delivered by October 21, 2021.

**Instructions to Bidders:** Individuals interested in bidding should submit a bid on the attached bid form, which should be filled out completely. If a change is made on the bid form, the contractor submitting the bid must initial and date the change.

**Bid Due Date:** Submissions should be mailed in time to be received at the Town Offices by **3:00pm on July 1, 2021** or should be emailed by **3:00pm on July 1, 2021**. Your mailing or email should be labeled **FY22 Winter Sand Hauling Bid**. The Sharon Town Offices are currently open by appointment only, so hand delivering your bid or sending it by Fed Ex or UPS is not recommended. Letter size envelopes can be dropped in the dropbox located in the side entry door at the Town Offices at 15 School St (formerly listed as 69 Route 132) in Sharon VT.

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**Email address: [financemgr@sharonvt.net](mailto:financemgr@sharonvt.net)**

**Inquiries:** Bidders are required to contact the Town of Sharon Road Foreman, Frank Rogers, with any questions regarding the specifications for the project. He can be reached at the Town Garage at 802-763-7194 or roadcrew@sharonvt.net. Leave a message and return phone number if the Foreman is out.

**Acceptance/Rejection of Bids:** The Selectboard reserves the right to reject any and all bids if it deems it is in the public interest to do so.

**Award of Contract:** An awarding of contract, if one is made, is expected to be made at the Selectboard meeting on July 6, 2021. Bids must be valid for 30 days after bid opening.

**Overweight Permits:** Contractors will be responsible for obtaining the necessary overweight permits.

**Completion deadline:** Hauling and delivery of screened sand should be completed by October 21, 2021.

**Insurance Requirements:** Haulers will not be covered by the Town's insurance while providing this service. The successful bidder will provide satisfactory evidence of insurance prior to award, including the following:

- 1) Contractor's Liability Insurance and Workers Compensation in compliance with the Vermont statutory limits. Sole proprietors without employees must cover themselves with Workers Compensation. Excluded corporate officers must provide a certificate showing the exclusion;
- 2) Contractor's General Public Liability and Property Damage Insurance, including vehicle coverage issued to the Contractor.
- 3) Vehicle coverage.
- 4) A completed form W-9 will be requested before award of contract.

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence. **These are the recommended levels of coverage; please supply your current coverage when submitting your bid form even if it differs from coverage requested. Town of Sharon should be listed as an additional insured.**

**Notice of Starting and Ending Work:** The Contractor shall give the Road Foreman 3 days notice of when work will commence. Payment will be made within 21 days of submitted progress billing showing yards delivered based on slips provided by D&D at time of pick up and, when a road crew member is available, initialed by road crew employee confirming yardage received.

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**Town of Sharon, Vermont**

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**BID FORM**

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

What equipment will you be using? \_\_\_\_\_

*Certificate of Insurance (COI) must be submitted with this bid form.*

**Your bid price per yard to haul 3100 yards of winter sand \$ \_\_\_\_\_**

**Signature of Contractor \_\_\_\_\_ Date \_\_\_\_\_**