

**SHARON SELECTBOARD
SPECIAL MEETING
MONDAY, January 11, 2021**

MINUTES (FINAL)

Attending via Zoom: Selectboard members Joe Ronan, Mary Gavin, Kevin Gish; Town staff Margy Becker (SB Assistant), Deb Jones (Finance Manager), Frank Rogers (Road Foreman); Guest participants and listeners: Galen Mudgett, Lister; Debbie St. Peter, Town Clerk;

1. Call to Order:

Joe Ronan called the meeting to order at 6:30PM. Joe Ronan asked for a moment of silence in honor of officers slain during the incident at the capitol in Washington.

2. Review/Approve Agenda:

Kevin Gish made the motion to approve the agenda without revisions. Mary Gavin seconded, and the motion carried unanimously.

3. Public Comments:

None received apart from agenda items.

4. Highway Business:

Frank Rogers indicated he and the crew are cutting brush due to lack of snow. They are using the chipper on the tractor. Frank also reported he has talked with truck body installers, who indicate they are running a year out for installations. He encouraged Selectmen to begin the truck bid process early. Frank will begin to put together specs for replacement of the 2015 Western Star. Discussions followed about what the size and type of truck to purchase.

The SB and Frank Rogers further discussed ATG's offer for \$5400-\$6500 servicing for free, as part of ongoing negotiations with **Meritor** and Daimler Chrysler. SB members spoke in favor of moving ahead with this service, noting the Town has been a longstanding customer of ATG.

5. Town Meeting 2021:

SB members noted the School Board was meeting the following night and deferred discussions regarding Town Meeting to the next SB Meeting. H48, the bill that would permit selectboards to vote to delay town meetings, has yet to pass. Debbie St. Peter stated she was in favor of sending out all ballots and using the tabulator for counting this year.

Potential Article re: Grace Period on Delinquent Tax Penalty Assessment: Deb Jones reviewed her analysis of delinquent tax payments for 2018 – 2020. She calculated a 3-year

average payment received during the 1st and 2nd weeks following the February due date. She reported approximately \$1,000 in delinquent tax penalties was collected during the 1st week following February payments. Whereas the penalty collected during the 2nd week following the February due date increased to approximately \$1,832. It was agreed Ken Wright, current Delinquent Tax Collector, would be invited to comment on a proposed one week grace period. Kevin Gish stated his support for ‘ramping up’ to the 8% penalty amount over a period of one week.

6. FY22 Budget Preparations:

Selectmen reviewed a proposed Recreation budget. SB members stated their preference that contributions to the One Planet program be run through the school budget, and not the town budget, in the future. The FY2022 Recreation budget includes support for One Planet afterschool programs.

7. Local Hazard Mitigation Planning Services:

Proposed Agreement with Threat Owl, LLC: SB members stated agreement with proposed revisions to contract language regarding progress billings. **Mary Gavin made the motion to authorize execution of the planning services agreement with Threat Owl, LLC and to authorize the Chair to sign on behalf of the Selectboard. Kevin Gish seconded. The motion passed unanimously.**

VT DPS 2019 Pre-Disaster Mitigation Grant: **Mary Gavin made the motion to accept the VT DPS Sub-Recipient Agreement and Advanced Notice to Proceed and to authorize the Chair to sign both documents. Kevin Gish seconded. The motion passed unanimously.**

8. Finance Manager Reports:

SB reviewed and agreed to a letter to the Finance Manager regarding wage and health premium deduction changes for 2021.

9. Selectboard Assistant Reports:

Margy Becker indicated she is monitoring water quality issues in the Town Offices and Old School House. She will be attending the upcoming VLCT seminar on Town Meeting Articles.

10. Coronavirus planning/updates:

There were no relevant updates to report.

11. Harlow Road – updates:

There were no relevant updates to report.

12. Approval of Minutes:

Mary Gavin made the motion to approve the minutes of the January 4, 2021 regular meeting without modifications. Kevin Gish seconded. The motion carried unanimously.

13. Approval of Warrants:

Mary Gavin made the motion to approve AP Warrant #1112 (Recreation) in the amount of \$129.99 for payment of one invoice to reimburse Samantha Potter for paying online with her credit card for 1 year of **Team Snap, a scheduling and team registration software program. This was ordered before she knew basketball would be canceled. **Kevin Gish seconded and the motion passed unanimously.****

Kevin Gish made the motion to approve AP Warrant #1113 in the amount of \$10,517.46 for payment of an invoices from **Kofile Preservation for \$593.34 for 2 land record book preservation and recording paper, **Clark's Truck Ctr for \$67.16** for shop supplies, **Evans Motor Fuel for \$382.85** for 192g of diesel, **Fastenal for \$43.08** for lynch pins & a connector, **Future Supply Corp for \$506.44** for red grease for the shop, **HP Fairfield for \$1,085.46** for a patrol wing arm upper RH ACP for the 2015 WS, **LHS Associates for \$37** for a new battery for the vote tabulator (lost bill from last Dec), **Quality Mailing House LLC for \$663.56** for printing & mailing the survey for public input related to the revised municipal plan (MP grant expense), **Royal Auto Parts for \$105.92** for multiple vehicle wiper blades, **So. Royalton Rescue for \$6,823.92** for Jan 2021, **US Bank for \$143.10** for copier lease and maintenance agreement (1 mo.), **WB Mason for \$17.87** for several month of water cooler rental and bottle exchanges, and **Welch's for \$47.76** for a control nozzle and other shop expenses. **Mary Gavin seconded and the motion passed unanimously.****

14. Adjourn:

Mary Gavin made the motion to adjourn at 7:55PM. Kevin Gish seconded. The motion carried unanimously.

Submitted by,
Margy Becker