

**SHARON SELECTBOARD
SPECIAL MEETING**

Minutes (Final)

Tuesday, March 24, 2020

*The meeting was held via teleconference, with a Selectboard designee present in Town Offices.
Roll call votes were not taken due to unanimity of actions.*

Attending:

Selectboard Members: Joe Ronan, Kevin Gish, Mary Gavin via phone

Staff: Deb Jones (in office – via phone); Margy Becker via phone

Public Dialing In: There was no public in attendance

The Chair convened the meeting at 7:30AM as warned.

Review and Approve Agenda:

Kevin Gish made the motion, which was seconded by Mary Gavin, to approve the agenda without changes. The motion carried unanimously.

Update from March 23, 2020 Incident Command Meeting:

Joe Ronan, Deb Jones, and Margy Becker had joined in the telephonic meeting the prior evening at 5:00PM. The meeting was brief, due to an accident on the interstate as a result of snowy conditions. The Food Shelf's plea for bread was reported on, in addition to the request from the IC team for some office supplies. It was noted that the TSA was able to donate some printer paper. Selectmen agreed the Town could supply the IC team with other office supplies as-needed.

Joe Ronan noted the issue of trash collection for people stuck at home was raised as a concern by the IC team. Margy Becker will research trash collection options, and options for purchasing dump stickers and punch cards for the Hartford Transfer Station. She will also compile a list of area haulers. She will transmit this information to the IC team. Casella and Roger Vesper haul in the Town of Sharon. Mary Gavin noted Arlan Goodwin from the Bethel area also hauls locally.

Selectmen agreed to rotate attendance at upcoming IC team meetings occurring at 5PM on Mondays and Thursdays at Sharon Fire Station. The IC team circulates the agenda in advance with dial-in participation information.

Review of COVID 19 Issues:

Selectmen discussed the need to consider a pool of townspeople who may be able to be appointed to the Selectboard to assure continuity of governance. Local officials already serving on boards, commissions, and former Selectmen are thought to be potential emergency

appointees. Selectmen agreed to consult with various people and report back at the next Selectboard meeting.

Joe Ronan inquired as to what the Town's role should be in providing financial assistance to those who are losing jobs. There will be a surge in people needing food. Deb Jones will confer with Mary Stoddard regarding a Town appropriation to the Food Shelf. It was noted the Trustees of Public Funds function separately from the Selectboard. Selectmen agreed to further consider the Town's role in providing direct financial assistance – to the degree that it can – and what entity should collect and distribute that public assistance.

Internet connectivity has been identified by the IC team as a potential issue. It was agreed Representative Tim Briglin will be invited to participate in the Selectboard's next meeting.

Selectmen agreed to meet weekly for the foreseeable future. The next Selectboard meeting will be a special meeting on Tuesday, March 31st at 7:30AM.

Pre-Season GreenUp Day Activities:

Sharon Conservation Commission has asked whether people could begin to clean up roadsides now (and as soon as snow melts again). The SCCC has asked whether bags could be stored at the garage site. After some discussion Selectmen agreed the Town would not sanction early GreenUp Day activities. People are NOT to be encouraged to store collection bags at the Garage site. It was agreed the SCC should take its directive from the State GreenUp Day program and to coordinate with the IC team.

Approval of Warrants:

Selectmen reviewed warrants that had been transmitted to them individually by Deb Jones.

Motion by Mary Gavin to approve the use of the 'DocuSign' electronic signature process for approval of financial and legal documents and to re-evaluate this approval process at some point in the future. Kevin Gish seconded. The motion carried unanimously.

Kevin Gish made the motion to approve warrant #1005 in the amount of \$2,712.64, inclusive of payment of invoices from ADT Security, Casella Waste Management, Northeast Delta Dental, Evans Motor Fuels, Fastenal, and Green Mountain Power. Mary Gavin seconded. The motion carried unanimously.

Kevin Gish made the motion to approve warrant #1006 in the amount of \$3,711.03, inclusive of payment of invoices from Health Equity, Liftech, Lincoln National Life, MaGee Office Supplies, US Bank, Valley News – and also including payment of the \$3,000 appropriation to Sharon Health Initiative. Mary Gavin seconded. The motion carried unanimously.

Approval of Warrant #1007 in the amount of \$3,000 invoiced by Primmer Piper & Eggleston (bond closing fees) will be considered at the next meeting.

Other business:

Deb Jones briefly reported on various COVID 19-related HR matters she is researching. It was agreed Road Foreman Frank Rogers would be asked to join the meeting on Tuesday, March 31st.

Adjournment:

Kevin Gish made the motion to adjourn at 9:00AM. Mary Gavin seconded. The motion carried unanimously.

Submitted by,
Margy Becker