

**Bid Opportunity**  
**Town of Sharon, VT**  
**Moore Road Stormwater**  
**Improvements**

**Bid Due date: 3:00PM Monday, August 10, 2020**

Services Required:

**The Town of Sharon is soliciting bids for excavator and operator** to assist the Sharon road crew with widening, reshaping, and lining with stone (minimum of 7-inch minus) an approximate 690-foot ditch line overlapping two very high priority road erosion segments at the end of Moore Road. An area of conveyance, or turnout, between the ditch and an intermittent stream will also be constructed. Per MRGP standards said turnout will be constructed with 7-inch minus stone. A check dam may be constructed at the discretion of the Sharon Road Foreman.

Project Schedule:

**It is estimated that Contractor should plan to be available for 2 10-hour days (6AM – 4PM) for on-site work, exclusive of mobilization/demobilization. Work shall be completed by September 15<sup>th</sup>.**

Town Responsibilities:

Sharon Road crew will provide all labor, equipment, and materials required to complete this project. The Sharon road crew will be responsible for signage and traffic control.

How to Bid:

1. Please submit your bid in writing on the attached BID FORM.
2. Please submit evidence of insurance with your bid form. (see required coverage below)
3. Please submit your bid **by 3:00PM on Monday, August 10, 2020.**
4. To mail your bid: send to *Town of Sharon Selectboard, P.O. Box 250, Sharon, VT 05065. Please call Road Foreman Frank Rogers 802-763-7194 to indicate your bid is on the way.*
5. To submit via email: please email your bid form and insurance certificate to [selectboard@sharonvt.net](mailto:selectboard@sharonvt.net) and send a copy to [roadcrew@sharonvt.net](mailto:roadcrew@sharonvt.net).

The Selectboard will award the bid at the Selectboard meeting on Tuesday, August 11, 2020.

Bids will be awarded based on a combination of the most competitive hourly rate and professional references. The Selectboard reserves the right to reject any and all bids if it deems it is in the public's interest to do so.

Questions about this work? please call Frank Rogers, Sharon Road Foreman 802-763-7194 (town garage) 6AM – 4:00PM Mondays – Thursdays. His email is [roadcrew@sharonvt.net](mailto:roadcrew@sharonvt.net).

## INSURANCE COVERAGE REQUIREMENTS

The contractor shall agree to provide and maintain the following types and amounts of insurance for the term of this contract. This insurance shall be obtained from an insurer having an A.M. Best Insurance Rating of at least A-, financial size category VII or greater. [www.ambest.com]

### Commercial General Liability Coverage:

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of at minimal, \$2,000,000 Combined Single Limit for each occurrence.

*The Contractor must list the Named Member as Additional Insured's on their Commercial General Liability Policy.*

### Commercial Auto Coverage:

Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal \$2,000,000 Combined Single Limit for each occurrence.

*The Contractor must list the Named Member as Additional Insured's on their Commercial Auto Liability Policy*

### Workers' Compensation & Employers Liability Insurance:

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence.

*The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.*

## CERTIFICATES OF INSURANCE

The Contractor shall provide the Named Member with such Certificates of Insurance, as required above, prior to the commencement of the Agreement.

All Certificates shall contain a provision stating that the coverage's afforded under said policies will not be cancelled, materially changed or not renewed without thirty (30) days written prior notice, except ten (10) days for non-payment of premium, to the Named Member .

Attachments: (1) Bid Form

**TOWN OF SHARON  
P.O. Box 250  
Sharon, VT 05065  
BID FORM**

**2020 Stormwater Improvements – TH37 Moore Road**

*By signing this bid form the bidder signifies his/her understanding of the terms and conditions described in the Invitation to Bid. **Please attach your insurance certificate to this bid form.***

**BID UNIT: HOURLY RATE FOR EXCAVATOR AND OPERATOR** \_\_\_\_\_

**Description of Excavator to be used on project:**

Date of Bid \_\_\_\_\_

Signature of Person Authorized to Bid

\_\_\_\_\_  
(Printed) Name and Title of Authorized Person

Business Name \_\_\_\_\_

Business Legal Mailing Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner/Operator (Cell) \_\_\_\_\_

Contact Information for 3 Professional References for similar work completed within the past 24 months: (include Name of contact, Name of Business, office and/or cell number plus email address for each)

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

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