

**SHARON SELECTBOARD
SPECIAL MEETING
Tuesday, JUNE 9, 2020
Minutes (DRAFT)**

*The meeting was held via teleconference and pursuant to Open Meeting
Law amendments in place for COVID 19.*

Attendance confirmed via roll call:

Selectboard Members:	Joe Ronan, Kevin Gish, Mary Gavin;
Staff:	Deb Jones (Finance Manager), Margy Becker (Selectboard Assistant), Frank Rogers (Road Foreman);
Town Officials:	Debbie St. Peter, Town Clerk; Galen Mudgett, Lister;
Public Participating:	none

The meeting was called to order by Joe Ronan at 7:30AM.

1. **Review Approve Agenda:**

Kevin Gish made the motion to approve the agenda. The motion was seconded by Mary Gavin and carried unanimously.

2. **Public Comments:**

There were no public comments.

3. **Board of Listers Report:**

Galen Mudgett explained that COVID 19 and other issues have meant the Listers are behind in lodging the grand list and scheduling grievance hearings. State law provides the Listers the ability to request an extension to perform their duties. **Mary Gavin made the motion to approve the Listers' request for an extension to perform work pursuant to 32 V.S.A. Kevin Gish seconded. The motion carried unanimously.**

Brief discussions with Galen Mudgett ensued regarding ordering replacement E911 number tags. Many have faded or are no longer in use. This is problematic for emergency services. Galen explained his proposal to order replacement numbers by road for each house that needs them. Selectboard members stated their preference that replacement E911 numbers be order for every residence. The reflectivity of the replacement numbers will be equivalent to that stop signs. Questions remain about who will install the new numbers. Mary Gavin agreed to consult with the Fire Chief.

4. **Review & Approve Minutes:**

Mary Gavin made the motion to approve the minutes of the May 18, 2020 regular meeting as submitted. The motion was seconded by Kevin Gish and carried unanimously.

Mary Gavin made the motion to approve the minutes of the May 26, 2020 7:30AM special meeting with one change. Kevin Gish seconded. The motion carried unanimously.

Mary Gavin made the motion to approve the minutes of the June 1, 2020 regular meeting as submitted. Kevin Gish seconded. The motion carried unanimously.

5. **Road Foreman Reports:**

Frank Rogers provided brief reports on road crew activities.

6. **2020 Paving Updates:**

Selectmen discussed Jon Harrington's most recent weekly report. Joe Ronan will follow-up with Jon concerning certain questions the Board identified with regards to the report. Pike reports there is unused material from Howe Hill. Pike has inquired whether the stone should be utilized on Fay Brook Road, which is also scheduled to have fabric laid in certain areas as part of base preparations before paving. The Board made arrangements with Frank Rogers to consider this request. Deb Jones noted that if the Town did not use the material, there would be approximately \$20,000 in savings.

7. **Treasurer's Annual Financial Controls Checklist**

Motion by Mary Gavin to approve the Treasurer's Annual Financial Controls Checklist as submitted. Kevin Gish seconded. The motion carried unanimously.

8. **Coronavirus Planning/Updates:**

Margy Becker reported that IF the Governor lets the COVID 19 state of emergency expire at midnight June 15th, the open meeting law amendments in Act 92 also expire. The Board will need to once again designate a physical location for Selectboard meetings. But it can continue to conduct meetings electronically or via teleconference. Margy Becker will follow-up with the VLCT concerning the open meeting law requirement to have one board member, or its designee, be present at the physical location.

9. **Local Government Resolution for Federal Aid**

Kevin Gish made the motion that the Town of Sharon support the VLCT resolution for increased COVID 19 direct aid to municipalities. The motion was seconded and carried unanimously.

10. **Finance Manager Reports:**

Deb Jones has presented additional budget projections for consideration. These forecasts will be discussed in detail at the June 15th meeting.

11. Approval of Warrants:

Mary Gavin made the motion to approve check warrant #1036 in the amount of \$7,753.87 for payments to Boynton Construction for basement window installations (OSH) (\$7,413.34) and Countryside Alarms for fire alarm permit work (\$340.53). **Kevin Gish seconded. The motion carried unanimously.**

Kevin Gish made the motion to approve check warrant #1037 in the amount of \$6,832.89 for payments to Casella Waste Systems for solid waste removal (\$34.98), City of Lebanon Landfill for GreenUp Day tip fees (\$37.00); D&D Excavating for sand (2,463.30); Evans Motor Fuels (\$864.97); Eyemed for vision insurance (\$57.67); Ferguson Waterworks for culverts (\$3,076.90); Foley Services for uniforms (\$109.56); Greater Upper Valley SW District for dump stickers (\$90.00); Tom Honigford for out-of-pocket expenses (\$98.51). **Mary Gavin seconded the motion. The motion carried unanimously.**

Mary Gavin made the motion to approve check warrant #1038 in the amount of \$22,615.19 for payments to Horizons Engineering (\$2,990); Howard Fairfield for truck repairs (\$326.96); Indelible Inc. for website services (\$317.11); McCullough Crushing for gravel and stone (\$2,548); Business Tech Management for IT services (\$289); David Phillips for cemetery mowing (\$387.54); South Royaltan Rescue for emergency services (2 months' at \$13,603.80); Southworth Milton for grader parts (\$99.98); Tarrant, Gillies, Richardson for legal fees (\$1,772.80); Upper Valley Equipment for equipment rental (\$280). **Kevin Gish seconded and the motion carried unanimously.**

Kevin Gish made the motion to approve the payroll warrant for the period ending June 6, 2020 for a cash draw of \$13,079.11. The motion was seconded and carried unanimously.

12. Adjournment:

Mary Gavin made the motion to adjourn at 8:55AM. The motion was seconded and carried unanimously.

Submitted by,
Margy Becker