

**SHARON SELECTBOARD
SPECIAL MEETING
Tuesday, May 26, 2020
Minutes (DRAFT)**

*The meeting was held via teleconference and pursuant to Open Meeting
Law amendments in place for COVID 19.*

Attendance confirmed via roll call:

Selectboard Members:	Joe Ronan, Kevin Gish, Mary Gavin;
Staff:	Deb Jones (Finance Manager, Margy Becker (Selectboard Assistant), Frank Rogers (Road Foreman)
Town Officials:	Debra St. Peter, Town Clerk
Member of the Public:	none

The meeting was called to order by Kevin Gish at 7:39AM.

1. **Review/Approve Agenda:**

Mary Gavin made the motion to approve the agenda. The motion was seconded and carried unanimously.

2. **Public Comments:**

Mary Gavin reported there were overnight campers at the White River Access off Rte. 14 during the holiday weekend. This access has historically been maintained by the Sharon Conservation Commission. Camping is not sanctioned by the Town at this location, and she agreed to follow-up with the Sharon CC. Mary Gavin also reported she will contact Sue Sellew and the White River Partnership regarding the overnight campers at the Broad Brook river access. They cleaned up the site so there was no residual trace of occupancy. The management plan for the property does entertain some future limited camping for canoers. Selectmen question how enforcement would occur of one type of camping versus another. Appropriate signage is needed at both locations.

Kevin Gish indicated that the 4-town business network continues to seek out small businesses to join the network which is geared up to provide a wide range of assistance.

3. **Community Policing:**

Town Officials spoke of their desire to have more frequent and substantive conversations with the VT State Police concerning activities occurring on the Harlow Road (Royalton) property. Kevin Gish will follow-up to suggest the VSP participate in the June 1st Selectboard meeting. Mary Gavin inquired whether the Board should consider increasing the number of patrol hours for the Windsor County Sheriff. This suggestion was debated briefly, yet no formal action resulted. More substantive discussions regarding community policing will be scheduled for June meetings.

4. **Delta Dental Plan Renewal:**

Mary Gavin made the motion that the Town renew its current plan (Plan 7) with Delta Dental for FY21 for the renewal cost of \$6,007.56. Kevin Gish seconded and the motion carried unanimously.

5. **FY21 Budget Review: Projected COVID 19 Impacts**

Selectmen thanked Deb Jones for providing highway and general fund budget scenarios for consideration due to expected decreases in revenues for FY21. No formal action was taken to reduce FY21 expenditures as approved by the voters in March. But the Selectboard agreed to review revenue projections and budgets at least quarterly going forward. The current scenario under review is for a revenue drop of 15% and reduction of line item expenses of 8% (excluding salaries).

6. **2020 Howe Hill Paving Updates:**

Selectmen reviewed a proposal from Pike for \$29,900 to truck and install 950 tons of shoulder gravel versus windrowing shoulder materials for the bid price of \$8,960. After brief discussions Selectmen agreed to decline Pike's proposal and to proceed with windrowing as specified. Joe Ronan will communicate this action to Pike. **Additional plans were made to communicate imminent and unanticipated emergency Howe Hill closures for culvert repairs tomorrow and potentially Thursday.** Selectmen also agreed that it would be acceptable for Horizons Engineering to submit weekly versus daily inspection reports of construction activities.

7. **Approval of Warrants:**

Kevin Gish made the motion to approve payroll warrant for the period ending May 23, 2020 and to approve a cash draw of \$12,881.31. Mary Gavin seconded. The motion carried unanimously.

Kevin Gish made the motion to approve check warrant #1032 in the amount of \$6,214.19 and to authorize the following payments: to Foley Services for servicing highway uniforms, to Innovative Municipal for chloride, to John Sears for personal equipment used for maintenance of ski trails in Downer Forest, to McGee for cleaning supplies, to Northeast Delta Dental for June 2020 dental insurance, to Royal Auto for parts, and to VLCT PACIF for worker's comp premium and unemployment premium adjustment (credit). **Mary Gavin seconded. The motion carried unanimously.**

Mary Gavin made the motion to approve check warrant #1033 in the amount of \$74,055.76 and to authorize the following payments: to RL Nott Excavation for River Road culvert installations (\$2,880), Ted Green Ford for purchase of a 2020 F550 (\$65,208) and warranty (\$5,430), to WB Mason for garage supplies (\$537.76). **Kevin Gish seconded. The motion carried unanimously.**

Mary Gavin exited from the meeting.

8. **Other business:**

Margy Becker reported on the Masons' inquiry regarding access to the Town Offices and on a dog matter at the Radicioni apartments at 1464 VT Rte. 14. She will resume advertising for an animal control officer. And she will follow-up with the Masons to gather more information concerning their inquiry.

9. **Adjournment:**

Kevin Gish made the motion to adjourn at 9:15AM. The motion was seconded and carried unanimously.

Submitted by,
Margy Becker