

# TOWN of SHARON, Vermont

69 Vermont Route 132

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Sharon, VT 05065

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[www.sharonvt.net](http://www.sharonvt.net)

## Policy Regarding Damages to Mailboxes and posts from Town Equipment

It is the Town's policy to use special care and consideration when performing road maintenance and plowing in the vicinity of mailboxes. But in extreme weather events or times of low visibility, damages can occur to mailboxes either through direct contact with town equipment or a plow blade or as a result of snow or slush thrown from a plow blade. The objective of this policy is to clarify when and under what conditions the Town will reimburse residents for damages to mailboxes caused by road maintenance or snow plowing activities.




1. All mailboxes and posts must conform to the guidelines of the United States Postal Service. For information on these guidelines, go to [www.usps.com](http://www.usps.com), or contact your local post master/mistress. The Town will not be held responsible for any damage done to a mailbox, newspaper box or post that does not conform to the USPS guidelines.
2. It is the job of the Road Crew to remove snow from road surfaces, and snow being thrown from the plow is unavoidable. The Town will not be held responsible for damage done to a mailbox, newspaper box or post by snow or slush thrown from a plow blade.
3. If it is determined by the Road Foreman that a mailbox, newspaper box, or post has been damaged by direct contact with Town equipment, the Town will pay for replacement of the mailbox with a standard mailbox and post, which the citizen is responsible for installing according to USPS guidelines. Custom mailboxes and/or posts will not be replaced in kind.

### Damage Reports and Requests for Compensation:

4. Any damage to a mailbox/newspaper box or post caused by direct contact with Town equipment **MUST** be reported in writing to the Town within 48 hours.
5. Any damage report should be filed with the Selectmen's Office via mail (Town of Sharon Selectboard, P.O. Box 250, Sharon, VT 05065) or via email to [selectboard@sharonvt.net](mailto:selectboard@sharonvt.net). Please call the Selectmen's Office at 763-8268 #4 if you have questions.
6. The written request for compensation must include the date, time, street address or specific location, and cause of the incident. Please supplement your written claim with photographs if possible.
7. The mailbox, newspaper box, or post will be inspected by the Road Foreman to confirm the damage and whether or not the damaged mailbox, newspaper box, or post was adequately mounted and braced.

- 8. The Town will not compensate resident/taxpayer for a mailbox or newspaper box replacement if the post shows any sign of dry rot, being unstable, or if it was placed too close to the roadway.
  
- 9. Property owner shall receive compensation from the Town only after installation of the new mailbox/newspaper box and post(s) and after receipts confirming purchase of the new mail box and associated materials have been submitted to the Selectmen's Office.

This policy was adopted by the Board of Selectmen on May 7, 2018.

 _____	Mary Gavin
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