

**Bid Opportunity**  
**Town of Sharon**  
**Town Highway 3 (River Road) Culvert Replacements**  
*Bid Due date: March 12, 2020*

Services Required:

The Town of Sharon is seeking the **services of an excavator and operator** to assist the road crew with **replacement of 10 18” x 40 ft. roadway culverts** on River Road (TH3) during late May or early June 2020. Construction will occur on a ½ mile segment of River Road between the steel truss bridge over the White River and the Howe Hill Road intersection.

Project Schedule:

River Road is to be resurfaced in late June or July. All culvert installation work must be completed by June 15. Work may commence as soon as the frost is out of the ground in April/May 2020 and at the direction of Sharon Road Foreman.

The Sharon Road Foreman estimates replacement of 2 culverts per day over five to six 10-hour days. Contractor should plan to be available for a 10-day period, in case weather events slow the schedule.

Town Responsibilities:

Sharon Road crew will be responsible for providing all labor, equipment, and materials for this project, which will include – but not be limited to - purchase of materials, saw cutting pavement, trucking, backhoe and operator, and traffic control.

Contractor Responsibilities:

1. Pull pavement at trenches
2. Excavate trenches to enable road crew to pull old culverts and install new culverts at proper depth
3. Cover new culverts with materials as specified by the Road Foreman
4. Assist crew with compaction of materials, as-needed (the Town has acquired a plate compactor, and it also owns a jumping jack.
5. Perform all contractual obligations in compliance with current VOSHA standards.

How to Bid:

1. There is no pre-bid meeting required.
2. **SEALED BIDS** are due to Sharon Town Offices, 69 VT Rte. 132, Sharon, VT 05065 by 3:00PM on Thursday, **MARCH 12, 2020**.
3. Faxes or emailed bids *will not be accepted*.
4. Bids must be submitted on the attached **BID FORM**.
5. Bids must be accompanied by Contractor’s evidence of insurance (see insurance requirements attached).

Bid Review and Award:

1. Bids will be opened and read aloud to the public at 3:00PM on Thursday, March 12, 2020.
2. Bids will be reviewed for completeness and tabulated by staff.
3. The Selectboard will award the bid on Monday evening, March 16, 2020.
4. Bids will be awarded based on a combination of most competitive hourly rate and professional references.
5. The Selectboard reserves the right to reject any and all bids if it deems it is in the public's interest to do so.

Questions about this bid opportunity:

Please contact Frank Rogers, Sharon Road Foreman 802-763-7491 (town garage) 7AM – 3:30PM Mondays – Fridays.

INSURANCE COVERAGE REQUIREMENTS

The contractor shall agree to provide and maintain the following types and \*amounts of insurance for the term of this contract. This insurance shall be obtained from an insurer having an A.M. Best Insurance Rating of at least A-, financial size category VII or greater. [www.ambest.com]

Commercial General Liability Coverage:

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of at minimal, \$2,000,000 Combined Single Limit for each occurrence.

*The Contractor must list the Named Member as Additional Insured's on their Commercial General Liability Policy.*

Commercial Auto Coverage:

Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal \$2,000,000 Combined Single Limit for each occurrence.

*The Contractor must list the Named Member as Additional Insured's on their Commercial Auto Liability Policy*

Workers' Compensation & Employers Liability Insurance:

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence.

*The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.*

### CERTIFICATES OF INSURANCE

The Contractor shall provide the Named Member with such Certificates of Insurance, as required above, prior to the commencement of the Agreement.

All Certificates shall contain a provision stating that the coverage's afforded under said policies will not be cancelled, materially changed or not renewed without thirty (30) days written prior notice, except ten (10) days for non-payment of premium, to the Named Member .

**Attachment: (1) BID FORM**

**TOWN OF SHARON  
P.O. Box 250  
Sharon, VT 05065  
BID FORM**

**2020 Culvert Replacements – River Road**

*By signing this bid form the bidder signifies his/her understanding of the terms and conditions described in the Invitation to Bid and Specifications. No variations will be accepted.*

**BID UNIT: HOURLY RATE FOR EXCAVATOR AND OPERATOR \_\_\_\_\_**

Date of Bid \_\_\_\_\_

Signature of Person Authorized to Bid

\_\_\_\_\_  
(Printed) Name and Title of Authorized Person

Business Name \_\_\_\_\_

Business Legal Mailing Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner/Operator (Cell) \_\_\_\_\_

Contact Information for 3 Professional References for similar work completed w/n past 24 months: (include Name of contact, Name of Business, office and/or cell number plus email address for each)

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

BID FORM Attachment: Insurance Certificate