

**SHARON SELECTBOARD  
SPECIAL MEETING  
Minutes  
Monday, December 9, 2019**

Selectboard Members Attending: Joe Ronan, Kevin Gish, Mary Gavin  
Staff Attending: Deb Jones (Finance Manager), Frank Rogers (Road Foreman), Margy Becker (Selectboard Assistant)  
Public Attending: None

Chair Joe Ronan convened the meeting at 6:00PM as warned.

**Public Comments:**

There were no public comments

**Review/Approve Agenda:**

**Motion by Mary Gavin to approve the agenda as posted. Kevin Gish seconded. The motion carried.**

**Selectboard Member reports:**

There were no Board member reports.

**Approval of Minutes:**

Action to approve the minutes of December 2, 2019 was postponed to the next regularly scheduled meeting.

**Approval of Warrants:**

Warrants were reviewed and approved.

**RL Vallee, Inc. Liquor/Tobacco License Application:**

Selectmen discussed the application form. The form indicates the applicant must be the 'owner' of the premises. Currently the applicant, RL Vallee, Inc., does not yet own the premises. Margy Becker reported the Department of Liquor Control's website indicates applicant must be owner by the time the Department, not the municipality, considers the license application. Margy Becker further reported on discussions with Department of Liquor Control staff concerning fees and approval or disapproval procedures. DLC staff indicate the Selectboard has the authority to approve or disapprove the licenses individually, even though the form is a combined application form. Margy Becker further reported DLC staff also indicated that neither Tracy's Midway Station nor Sharon Trading Post currently possess the tobacco endorsement for sale of "tobacco

substitutes". Selectmen agreed final action on the application will be warned for the December 16<sup>th</sup> regular meeting.

### **FY21 Budget Preparation**

Selectmen reviewed and discussed the highway budget with Frank Rogers. Some items that were addressed during discussions included management of overtime, a requirement that road crew members carry medical cards, equipment expenses, vehicle maintenance expense and replacement schedules, and the possible acquisition of a tire cage.

The Selectboard Assistant was asked to follow-up with the new Downer Camp Director concerning the Camp's proposal for weed harvesting. Frank Rogers will research the cost of headwall repairs for the short span bridge at the bottom of Quimby Mountain Road.

The FY21 budget tentatively includes plans to continue 'top dressing' gravel roads. The next segments to be treated are the lower half of White Brook Road and Eastman Road. Culverts were changed out on Eastman Road last summer.

Potential increases in transfers to highway reserve funds were discussed. Budget discussions will continue Monday night December 16<sup>th</sup>.

### **Adjournment:**

**Mary Gavin made the motion to adjourn at 7:55PM. The motion was seconded and carried unanimously.**

Submitted by,  
Margy Becker