

**SHARON SELECTBOARD  
REGULAR MEETING  
Monday, December 3, 2018  
Minutes (Approved)**

**Attending:**

Board members present: Kevin Gish, Joe Ronan (participating via phone), Mary Gavin

Staff present: Frank Rogers, Road Foreman; Deb Jones, Finance Manager; Margy Becker, Selectboard Assistant

Visitors: none

The Chair convened the meeting at 6:35PM.

1. Approval of Minutes:

**A motion was made by Mary Gavin to approve the minutes of November 19, 2018 with minor changes as noted. Kevin Gish seconded. The motion carried.**

*Joe Ronan joined the meeting by teleconference at 6:40PM.*

2. Road Foreman Reports and Highway Matters:

Frank Rogers reported on crew activities during and after recent storm events. He is reporting time and equipment expense spent on tree damage cleanup to the regional planning commission, which may lead to some expense reimbursement through highway emergency funds. Each truck is outfitted with a chainsaw. Acquisition of a new pole saw would be helpful to the crew. Crew members all have personal protective equipment, and their helmets include ear protection. Mary Gavin reported Dispatch was happy with the thorough information the Sharon road crew consistently called in during the latest storm – inclusive of utility pole numbers where trees were down.

Frank Rogers further reported that the road crew is fully aware that plowing during the November storms has torn up road edges in certain areas, because the ground has been so soft. Roadside and lawn repairs will be made throughout town in the spring.

Plans for routine maintenance work were discussed. Frank reported he is aware of the need to repair potholes in the driveway into Baxter Library, and he has been discussing potential repairs with Countryside Property Maintenance. Frank hopes the backhoe, with all parts installed, will be available for inspection on Wednesday.

FY20 Capital Budgets: Projections of capital expenditures over time and until 2030, as prepared by Deb Jones, were reviewed. Capital plans will continue to be refined. Budget

discussions will resume during a special meeting scheduled for 8:00AM Saturday, December 8<sup>th</sup>.

3. Website Proposals:

Selectmen conferred with Mike Tisdale, IT Consultant regarding proposals for website re-design. General consensus was reached in favor of negotiating an agreement for services with Indelible of Springfield, VT. Margy Becker will contact Indelible to request a draft proposed contract.

Selectmen conferred with Mike Tisdale regarding the FY20 computer replacement schedule for town office personnel. The Finance Manager's computer is scheduled to be replaced. The existing laptop will be rotated for use in the Town Clerk's office.

4. Unfinished business:

Margy Becker continues with work on the town report, buildings capital plans, and the solicitation for engineering services in support of advancing the Paving CIP. She will resume efforts to collect bids in more detail from 3 area suppliers of generators. Selectboard conversations regarding the planning efforts for Ashley Community Forest were postponed until the budget is in place.

The Selectboard will meet again on Monday night, December 10<sup>th</sup>, to work on employee performance evaluations.

5. Approval of Warrants:

Check and payroll warrants were approved.

6. Adjournment:

**Mary Gavin made the motion to adjourn at 9:00PM. Kevin Gish seconded. The motion carried unanimously.**

Submitted by, Margy Becker

Kevin Gish  
Joe Ronan  
Mary Gavin