

**SHARON SELECTBOARD
REGULAR MEETING
Monday, January 21, 2018
Minutes (Draft)**

Board members present: Kevin Gish, Joe Ronan, Mary Gavin

Staff present: Deb Jones, Finance Manager; Margy Becker, Selectboard Assistant, Frank Rogers, Road Foreman

The Chair convened the meeting at 6:30PM.

1. **Road Foreman Reports and Highway Business:**

Frank Rogers presented quotes from Twin State Sand & Gravel ('TSSG') and Pike for 'grittier' sand that meets state specifications. TSSG quoted \$8.85/ton, and Pike quoted \$15.95/ton. Pike has had problems with supply. **A motion was made by Mary Gavin that the Town purchase 500 tons of the new sand product at \$8.85/ton for the amount of \$4,425.00. Kevin Gish seconded. The motion carried.** Frank stated the crew will mix this new type of sand into existing supplies.

Frank spoke about Jim Dyer's suggestion the Town not maintain the short class 4 section at the end of Dyer Road where it intersects with Carpenter. The narrow and steep section of road has caused many vehicles and trucks to have difficulty. Selectmen agreed the section of road should be closed for the remainder of the winter, pending assurance of a turnaround location on Dyer Road. Frank will follow-up with the Lymans regarding use of their driveway for the turnaround prior to road closure. Several options for public notifications of this closure, when in effect, were discussed and agreed upon.

The **garage septic tank** will be pumped by the Wizard of Ooz out of Chelsea.

The Selectboard acknowledged receipt of further **revisions to the Paving CIP** as performed by Everett Hammond. The CIP now includes two Class 3 paved roads that were not mentioned in the original report – the paved access road to The Sharon Academy high school and the paved entrance to Sharon Elementary School.

Selectmen are in receipt of a proposed Agreement for Services with Horizons Engineers. Selectboard members agreed Joe Ronan will negotiate with Horizons Engineers regarding concerns about proposed contract provisions. **A motion was made by Mary Gavin to authorize the Chair to sign the Horizons Engineering contract, pending successful negotiation of final contract language. Joe Ronan seconded. The motion carried.**

Mary Gavin made the motion to approve the 2019 Certificate of Highway mileage, which indicates no changes to town highway mileage compared to 2018 mileage. Kevin Gish seconded and the motion carried.

Joe Ronan made the motion to approve the Certification of Road and Bridge standards, which states the Town is in compliance with 2013 standards and has up-to-date inventories of highway infrastructure. The motion was seconded and carried unanimously.

2. Finance Manager Reports:

Deb Jones and Selectmen reviewed and agreed upon an interpretation of existing personnel policies concerning calculations of overtime and holiday compensation. Deb Jones was asked to make adjustments to an employee's compensation.

3. Executive Session:

A motion was made by Kevin Gish to enter executive session at 7:35PM to discuss employee performance evaluations and compensation, with Deb Jones and Frank Rogers in attendance. The motion was seconded and carried unanimously.

The Board exited executive session at 8:00PM. It was noted the Road Foreman had left executive session at 7:45PM.

Mary Gavin made the motion to adjust wages of the Selectboard office staff and road crew based on wage history worksheets provided by Deb Jones. The motion was seconded and carried unanimously.

4. Town Meeting Preparations:

Mary Gavin made the motion to approve the 2019 Town Meeting warning. The motion was seconded and carried unanimously. The warning will be presented to the Town Clerk, posted, and published in the town report. Selectmen noted the final version of the Selectboard's town report has been agreed upon. Margy Becker announced almost all town reports have been received. The report can be finalized after it is known what candidates have filed for offices to be voted on by Australian Ballot, the deadline for which is Monday, January 28th.

5. Website Redesign:

Margy Becker reported she had been informed by Mike Dion of Indelible, Inc. of his efforts to 'sanitize' the website and contain a major malware infection. He is planning a visit with the Board in February to discuss the goals for redesign. Margy Becker agreed to provide Selectmen with links to other model municipal websites. She will seek out other folks who may be interested in participating in this process.

6. Approval of Warrants:

Check and payroll warrants were approved.

7. Approval of Minutes:

Mary Gavin made the motion to approve the minutes of the January 7, 2019 with edits proposed by Kevin Gish. The motion was seconded and approved.

Joe Ronan made the motion to approve the minutes of the January 14, 2019 special meeting as submitted. The motion was seconded and carried unanimously.

8. Selectboard Member Reports:

Mary Gavin reported on the prior week's Community Resiliency meeting at Sharon Fire Station. **Another meeting** of the **resilience team** is planned for 7:00PM at Sharon Town Offices on **January 30th**. Members of the 'resilience team' at present include Carol Langstaff, Greg Elder, Ryan Haac, Peter Anderson, Jason Flint, and Mary Gavin. The public is encouraged to attend.

Joe Ronan and Kevin Gish reported on a steering committee meeting for a 4-town planning initiative to be facilitated by the VT Council for Rural Development. Selectmen agreed to request VCRD to postpone the Sharon community meeting until March and after Town Meeting.

Joe Ronan provided a brief status report on legal cases involving the Town and Walter Radicioni.

9. Adjournment:

Mary Gavin made the motion to adjourn at 9:05PM. Kevin Gish seconded. The motion carried unanimously.

Submitted by, Margy Becker

Kevin Gish
Joe Ronan
Mary Gavin