

TOWN of SHARON, Vermont

69 Vermont Route 132

PO Box 250

Sharon, VT 05065

802.763.8268 p

802.763.7392 f

www.sharonvt.net

September 21, 2017

INVITATION TO BID

Town of Sharon, Vermont

Physical address: 69 VT Route 132

Mailing address: PO Box 250, Sharon, VT 05065

financemgr@sharonvt.net 802-763-8268 ext 8

Project Description: Material and Hauling Bid for Hard Pack

The Town of Sharon is now soliciting bids for the following materials for stockpiling at the Town's garage. These prices should include the cost of material and delivery to the Sharon Town Garage located at 6754 VT Route 14 in Sharon, VT.

Material: State of VT Approved ¾" Hard pack

Quantity: 3000 tons

Delivery can be done Monday through Friday between 7am and 3:30pm at the Sharon Garage location. The deadline for delivery is as follows: 1500 tons of hard pack to be delivered on or before November 2, 2017 and the remaining 1500 tons to be delivered by April 15, 2018.

Instructions to Bidders: Individuals interested in bidding must submit a bid on the attached bid form, which must be filled out completely. If a change is made on the bid form, the contractor submitting the bid must initial and date the change.

Bid Due Date: Submissions are due at the Town Offices by 3:00 pm October 2, 2017. Please present your sealed bid envelope marked **FY17 Hard Pack Bid – Town of Sharon** to: Finance Manager, Town of Sharon – location for delivery is 69 VT Route 132, Sharon, VT 05065. A bid must include evidence of required insurances. Emailed bids will be allowed and may be sent to financemgr@sharonvt.net. The email must be received by 3pm on October 2, 2017 and the Town of Sharon will not be responsible for emails that are not received in our system by that time.

Inquiries: Bidders are required to contact the Town of Sharon Road Foreman, Tim Higgins, with any questions regarding the specifications for the project. He can be reached at the Town Garage at 802-763-7194. Leave a message and return phone # if he is out.

Acceptance/Rejection of Bids: The Selectboard reserves the right to reject any and all bids if it deems it is in the public interest to do so.

Award of Contract: An awarding of contract, if one is made, is expected to be made at a regular Selectboard meeting starting at 6:30 pm on October 2, 2017. However, bids must be valid for 30 days after bid opening.

Overweight Permits: Contractors will be responsible for obtaining the necessary overweight permits.

Completion deadline: The deadline for delivery is as follows: 1500 tons of hard pack to be delivered on or before November 2, 2017 and the remaining 1500 tons to be delivered by April 15, 2018.

Insurance Requirements: The successful bidder will provide satisfactory evidence of insurance prior to award, including the following:

- 1) Contractor's Liability Insurance and Workers Compensation in compliance with the Vermont statutory limits. Sole proprietors without employees and who do not carry Workers Compensation coverage must sign a Non-Employee Work Agreement. Excluded corporate officers must provide a certificate showing the exclusion;
- 2) Contractor's General Public Liability and Property Damage Insurance, including vehicle coverage issued to the Contractor.

The Town of Sharon shall be named as an additional insured on Contractor's policy. Insurance shall be written with a limit of liability of not less than \$1,000,000 for all damages arising out of bodily injury, including death, at any time resulting there from, sustained by any one person in any one accident, and a limit of liability of not less than \$1,000,000 aggregate for any such damages sustained by two or more persons in any one accident.

Insurance shall be written with a limit of liability of not less than \$300,000 for all property damages sustained by any one person in any one accident; and a limit of liability of not less than \$300,000 aggregate for any such damage sustained by two or more people in any one accident.

Notice of Starting and Ending Work: The Contractor shall give Tim Higgins, the Road Foreman, 3 days notice of when work will commence. Invoices received by the Thursday before a Selectboard meeting (typically held on the 1st and 3rd Monday nights each month), will be paid on the following Wednesday, although the Selectboard reserves the right to pay within 30 days after invoice has been received.

Inquiries: Bidders are required to contact the Town of Sharon Road Foreman, Tim Higgins, with any questions regarding the specifications for the project. He can be reached at the Town Garage at 802-763-7194. Leave a message and return phone # if he is out.

Deborah Jones
Finance Manager

financemgr@sharonvt.net

p 802-763-8268 ext 8

f 802-763-7392

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Town of Sharon, Vermont

Physical address: 69 VT Route 132

Mailing address: PO Box 250, Sharon, VT 05065

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Due Date October 2, 2017 at 3:00 PM

BID FORM

Printed Name _____

Business Name _____

Address _____

Phone _____ Cell Phone _____

Email _____

Certificate of Insurance must be included with this bid form.

Total Price for 3000 tons of ¾" Hard Pack hauled to the Town's Garage located at 6754 VT Route 14 in Sharon, VT, material and hauling included.

Total Bid Price _____

Source for Material _____

How does the source of the material classify the material? _____

Bidder must be able to provide proof that this material meets State of Vermont Standards for this classification.

Signature of Contractor _____ Date _____