

TOWN OF SHARON, VT
Request for BIDS
Winter Maintenance of Sidewalks
& Town Building entrances

Bid Deadline: 3:00PM Thursday, September 27, 2018

Services Requested:

The Town of Sharon is soliciting proposals for winter maintenance of sidewalks, town building walkways, entrances, and handicapped ramps. This work will require a combination of mechanized and manual labor.

Proposed Contract Periods: Two (2) winter seasons: December 1, 2018 - April 15, 2019 and December 1, 2019 – April 15, 2020.

Who is Eligible to Bid:

Proposers must be a minimum of 18 years of age and be able to provide, transport, operate, and maintain the equipment necessary to perform the required services. Proposers must possess and maintain a valid driver's license during each contract season. Proposers must also acquire and maintain the insurance coverage as required in this request for proposal. Proposers shall be able to perform strenuous manual labor in extreme weather conditions.

Detailed Scope of Services:

Sidewalks: Contractor will be responsible for sanding or salting, blowing, plowing or shoveling in order to keep sidewalks accessible daily between the hours of 7:00AM and 7:00PM. The Town does not have a 'bare sidewalk' policy. Sidewalk plowing/blowing to be required upon accumulation of 3 inches or as conditions require.

Sidewalks to be maintained begin at Sharon Town Offices, 69 VT Route 132, continue around the corner by Sharon Trading Post, and end at the corner of Fay Brook Road and Rte. 14 across from Tracy's Midway Station. Total sidewalk length is estimated to be .374 miles or approximately 2,000 feet. ***Contractor to supply sand, salt, and de-icing chemicals as-needed.***

Buildings: Contractor will be responsible for keeping all entryways and handicapped ramps to the following locations safely accessible in order to provide emergency exits in case of fire or other emergency from 7:00AM – 7:00PM daily as follows:

Baxter Library: 5144 Route 14
Town Offices: 69 VT Route 132
Old School House: 79 VT Route 132

BID DEADLINE: 3:00PM - Thursday, September 27, 2018

Submit Sealed Bid: by hand-delivery to Sharon Town Offices, 69 VT Rte. 132, by mail to Sharon Selectboard, P.O. Box 250, Sharon, VT 05065, or by email to selectboard@sharonvt.net. *Faxed bids will not be accepted.* Bid form and specifications are available for download from www.sharonvt.net. You may also call the Selectboard Office at 802-763-8268 x 4 to request the bid form and specifications. For more information about this bid opportunity, please contact Road Foreman Frank Rogers 802-763-7194 (garage).

Insurance Requirements:

Bidder shall agree to provide and maintain the following types and amounts of insurance for each season as specified in this request for proposals. This insurance shall be obtained from an insurer having an A.M. Best Insurance Rating of at least A-, financial size category VII or greater. [www.ambest.com]

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal and Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with limits of, at minimum, \$1,000,000 Combined Single Limit for each occurrence.

The Contractor must list the Named Member as Additional Insured's on their Commercial General Liability Policy.

Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimum, \$1,000,000 Combined Single Limit for each occurrence.

The Contractor must list the Named Member as Additional Insured's on their Commercial Auto Liability Policy

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimum, \$1,000,000 any one occurrence.

The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.

The Sharon Selectboard reserves the right to select the most responsive bid, which may not be the lowest bid. The Sharon Selectboard reserves the right to reject any and all proposals, if it deems it is in the public's interest to do so.

**Town of Sharon
P.O. Box 250
Sharon, VT 05065**

BID FORM

Winter Sidewalk Maintenance 2-Season Contract

December 1, 2018 – April 15, 2019

December 1, 2019 – April 15, 2020

Proposer Name and Contact information:

Name _____ Business Name _____
Business Mail Address _____
Email Address _____
Phone: _____ Cell Phone: _____

Description of Work: Winter maintenance of sidewalks, town building entrances and ramps.

Unit of bid: Cost per event = each time employee(s) and equipment are dispatched to plow and sand sidewalks OR each time employee(s) are dispatched to blow, shovel, and sand building entrances/ramps.

BID PROPOSAL:

Sidewalk Maintenance	_____
	Cost per event
Old School House - entryways and Ramp	_____
	Cost per event
Town Offices – entryways/ramp	_____
	Cost per event
Baxter Library – entryways/porch	_____
	Cost per event

Description of Equipment to be used:

List 3 professional references: Please provide names, contact information (including working cell phone #), type of work performed, period when work was performed.

- 1.
- 2.
- 3.

Signature of Bidder: _____ Date: _____

Required Attachments to bid form:

1. Certificate of Insurance outlining required coverages.

Certificate Holder:

Town of Sharon
P.O. Box 250
69 VT Rte. 132
Sharon, VT 05065

2. Copy of valid driver's license for all potential equipment operators (if to be hauling equipment to and from sites)

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