

SHARON SELECTBOARD
Special Meeting Minutes
January 8, 2018

(DRAFT)

Selectboard Members present: Mary Gavin (Chair), Kevin Gish, Luke Pettengill
Staff Attending: Deb Jones, Margy Becker, Tim Higgins (Road Foreman)

Mary Gavin convened the regular meeting at 6:30pm as duly warned.

1. Public Comments:

Jill Wilcox, Sharon resident, met with Selectmen to inquire about the process for submitting a petition for an article to appear on the town meeting warning for March 6th.

2. Road Foreman Reports & highway business:

- Broad Brook Bank Stabilization: there are issues with bid documents still being worked out with Holden Engineering.
- Sharhart Road Plowing/Sanding: The Selectboard confirmed its intention to privatize plowing and sanding of Sharhart Road, on a trial basis, through April 15, 2018. **A motion was made by Luke Pettengill to accept Chase Site Services bid to plow and sand Sharhart Road through April 15, 2018 at the following rates: per event \$60 sand; \$60 plow; \$120 sand/plow.**
- FEMA Reimbursement Update: Documents related to the July 1 storm incident have all been uploaded within the FEMA grants portal. The Town is now awaiting reimbursement for expenses. Margy Becker explained FEMA has also requested a 'highway maintenance policy' be submitted. She will provide a draft for review at the January 15 meeting.
- Rte. 132 FHWA Reimbursement Update: Town staff are collaborating with VTRANS District 4 to obtain FWHA funds for Notts Excavating's emergency repairs to Rte. 132 related to the July 1 storm.
- Truck Damage Assessment: The damaged truck is now at Patriot's. Deb Jones is in contact with the VLCT PACIF adjustor and Patriot's to ascertain whether the Town will recoup its full trade value against the new truck slated for delivery next month.
- Highway Discontinuance/Reclassifications: The Selectboard will proceed to hold its public hearing on the question of discontinuing Ogden Lane, Class 3, on Monday, January 22nd.

3. **Executive Session – Personnel:**

A motion was made by Kevin Gish to enter executive session to discuss personnel matters at 7:15pm. The motion was seconded and carried unanimously.

The Selectboard left executive session at 9:00pm and no subsequent action was taken.

4. **FY19 Budget Preparations:**

Selectmen discussed whether or not they would propose a bond vote at March Town Meeting to finance highway capital improvements. Deb Jones was directed to find out whether a bond could be procured at another time of year rather than the May bond cycle. Bonding requires utilization of the Australian ballot process as part of a town-wide election.

5. **Selectboard Vacancy:**

Luke Pettengill announced his resignation from the Selectboard due to conflicts with his work schedule. He will be unable to serve out the remainder of his 3-year term due to expire March 5, 2019. Selectboard members Kevin Gish and Mary Gavin announced their intention to appoint a qualified voter to fill the vacancy until March 6, 2018 elections are held. Voters will then elect a qualified voter to serve the remaining one year of the 3-year term, if a nominating petition(s) is received by January 29.

Mary Gavin's 3-year term also expires on March 6th. She is soliciting signatures for her nominating petition.

6. **Approval of Minutes:**

A motion to approve the minutes of Dec. 18, 2017 as submitted as made, seconded, and approved unanimously.

7. **Review & Approve Warrants:**

Payroll and check warrants were reviewed and signed.

8. **Adjournment**

Kevin Gish made the motion to adjourn at 9:25PM. The motion was seconded by Mary Gavin and passed 3-0-0.