

**SHARON SELECTBOARD
SPECIAL MEETING
MINUTES
Thursday, July 6, 2017**

Board Members Present: Mary Gavin, Kevin Gish

Board Members Absent: Luke Pettengill

Staff Attending: Deb Jones, Finance Manager; Selectmen's Assistant, Margy Becker; Road Foreman, Tim Higgins;

The Chair convened the meeting at 3:30pm.

Review of Emergency Road Repairs from July 1st Thunderstorms:

Tim Higgins reported on the progress of emergency repairs to Class 3 roads. An additional truck and driver were needed for Saturday night's emergency repairs. It is hoped the repairs to major Class 3 roads will be completed by Friday, July 7 – with repairs continuing next week. No top dressing (gravel) has been put down anywhere at this time. It is hoped that gravel can be put down beginning the end of next week – i.e. Wednesday July 12th approximately.

Margy Becker reported she had been accompanying VTRANS District 4 personnel for most of the morning, as measurements of damages were taken for cost estimating purposes. The plan is for District 4 to forward their cost estimates for the region to Montpelier on Friday. Margy Becker also reported that the State is going to impose the requirement for stone-lined ditches as required by state standards. This type of repair will have to be documented for state and federal reimbursement.

Tim Higgins reported on the status of emergency repairs needed to make Clifford Farm Road passable. Tailings from the Kenyon pit have been placed at the bottom of the road. The crew has reached the budget limitation of \$2,000. 7 loads of tailings have created a rough but passable base.

Margy Becker said she still has to conduct the research to determine the width of the ROW to Clifford Farm Road. Then it can be determined whether the home-made culvert in the brook is on private property (NewVista purchased the Benjamin property) or whether the road crew can extract it.

Selectmen discussed David Fisk's suggestion for realigning the bottom of Clifford Farm Road. It was agreed this is not a top priority, as it involves the cooperation of landowners and a formal process (set by statute).

Selectmen discussed the fact the Clifford Farm Road is a Class 4 road. Repairs to this Class 4 road will continue to occur only as time permits. Class 3 road repairs remain the priority. The crew has not yet begun to apply gravel. Present repairs involve restoring ditching where feasible and making surface repairs to assure all roads are passable.

Drainage from driveways onto town roads contributed to road damage in several locations. It is also the landowner's responsibility to keep driveway culverts open. Margy Becker was asked to research the town's authority to add language to driveway permits that could be more punitive.

Rte. 132 repairs are stalled until more is known how an emergency declaration will impact the involvement of FHWA (federal) funds and procedures for procurement of contractors.

Other business:

Deb Jones reported on progress with estimating the costs to determine a weight load for the garage mezzanine, as requested by the Town's insurance carrier.

Margy Becker was asked to research Selectboard minutes for documentation that estimates for concrete work involved with culvert repairs on Harlow and Broad Brook roads had been provided to the Board within the past year. Tim Higgins reminded Selectmen that repairs to the west end abutment of Bridge 15 had also been completed some time ago.

The July 10th meeting agenda was briefly reviewed. The Paving CIP report has not yet been received, thus discussions will be postponed until July 17th or later.

Adjournment: Motion by Mary Gavin to adjourn at 4:20pm. Kevin Gish seconded. The motion carried.

Submitted by,
Margy Becker, Selectboard Assistant