

**SHARON SELECTBOARD  
REGULAR MEETING  
Monday, May 1, 2017  
Minutes**

**Selectmen Present:** Mary Gavin, Luke Pettengill, Kevin Gish  
**Staff Attending:** Margy Becker, Selectboard Assistant; Deb Jones, Finance Manager; Road Foreman Tim Higgins  
**Visitors:** AJ Zwikelmaier (resident), Windsor County Sheriff Mike Chamberlin; Captain Claude Weygant; Sandy Conrad, Tim Dreisbach (Royalton Selectboard);

1. **Call to Order:** The Chair convened the meeting at 6:30PM.
2. **Public Comments:**  
  
AJ Zwikelmaier, a master gardener, expressed interest in working with Sharon road crew concerning mowing schedules for invasive species. It was agreed that the most practical advice for the road crew was a schedule of when not to mow.
3. **Minutes:** Approval of April 17, 2017 minutes was postponed to the next meeting.
4. **Warrants:** were reviewed and approved.
5. **Executive Session:** **Mary Gavin made the motion to enter executive session at 6:40PM with the Finance Manager to discuss a personnel matter. The motion was seconded and carried 3-0-0.** The Board exited from executive session at 7:00PM. There was no subsequent action.
6. **Highway Business:**  
  
Tim Higgins provided his road foreman reports. Advertisements for a full-time and seasonal road crew positions were agreed to. Deb Jones and Tim Higgins will compile truck specs. Bidders will be asked to submit proposals on 6-wheeler vs. 10-wheeler (tandem) dump trucks. Guardrail purchasing and placements were discussed, in addition to the schedule for beginning the paving capital improvement plan. The RFP for crack sealing will be finalized, and the due date will be early June. The Town is still waiting notification regarding paving and Better Back Roads grants.
7. **7:30PM: Windsor County Sheriff:**  
  
Sheriff Michael Chamberlain reviewed FY18 contract rates and objectives for community policing, should the Town elect to contract with the Sheriff's Department. The Sheriff Department's FY18 rates would include \$53/hour plus .63 cents per mile. Hours are contracted in 4-hour shifts.

8. **7:50PM UV Ambulance:** Selectmen agreed to table discussions.

9. **Royalton Policing contract:**

Royalton Selectboard members Sandy Conrad and Tim Dreisbach provided information concerning the status of the Royalton PD. The Town is re-examining its vision for the police department, upon the recent resignation of its police chief. Ms. Conrad encouraged the Town of Sharon to consider an alternative to community policing for the upcoming fiscal year. She expressed confidence that soon the Town of Royalton will be in a good position to provide police services to additional towns. A 'guesstimate' of FY18 contract rates – should Sharon choose to renew its contract – will be approximately \$60/hour.

10. **Independent Audit Bids:** Review and bid award was postponed until May 15.

11. **Town Grounds Maintenance/Mowing Bids:**

Margy Becker reported 3 bids had been received, but only 2 were on time. Pine Hill Cemetery Association bid \$10,800. Countryside Property's bid of \$8,250 was disqualified as a late bid. After brief discussions **Kevin Gish made the motion to award the 3-season mowing bid to the lowest bidder - Green Mountain Mowing, LLC of Royalton for \$6,240. The motion was seconded and carried.**

12. **Driveway Permit Applications:**

- a. Schindler – Kenyon Hill Road: **A motion to approve the driveway permit application submitted by Mark Schindler for a driveway upgrade to the existing farmhouse at 1277 Kenyon Hill Road. Motion was seconded and carried unanimously.**
- b. Dion -1644 Downer Road – action postponed to May 15.

13. **Stagecoach Transportation – Board Appointment:**

**Luke Pettengill made the motion to appoint Brad Atwood to the Board of Stagecoach Transportation for a term of one year. The motion was seconded and carried unanimously.**

14. **2002 Sidewalk Study:**

Margy Becker noted some local interest in resurrecting this study and assessing the feasibility of moving forward with a construction grant - particularly in light of the need to make ADA improvements to sidewalks in the Village.

15. **Finance Manager Reports:**

Deb Jones reported a new hot water had to be installed in the Old School House.

**Luke Pettengill made the motion to purchase and install a hybrid hot water heater per recommendations and pricing provided by Ken Wright. Kevin Gish seconded and the motion carried unanimously.**

**16. Negotiations with Norwich Technologies Rte 132 Solar:**

Selectmen agreed to invite Joel Stettenheim of NT to the next Selectboard meeting on May 15. Margy Becker follow-up with the Town Attorney and Planning Commissioners.

**17. Unfinished Business:**

Margy Becker will finalize the RFP for website/IT services. OSH Boilers: outside temp sensors; ball valve replacement will occur when there is no need for heat. TH41 Easement Deed – forthcoming from Tavin Mayer.

**18. Executive Session:**

**Mary Gavin made the motion to re-enter Executive Session at 9:20PM to further discuss a personnel matter. The motion was seconded and carried unanimously.**

The Board exited executive session at 9:35PM. No formal action was taken.

**Adjournment: The motion was made and seconded to adjourn at 9:35PM.**

Submitted by: Margy Becker